

**Stevens Soil & Water Conservation District**  
**Regular Meeting Minutes**  
**Tuesday, June 13, 2023**  
**9:30 a.m. SWCD Office**

- I. Chair Fynboh called the regular meeting to order at 9:30 a.m. Board members present: Anderson, Feuchtenberger, Fynboh, Goodnough, Lonergan. Staff present: Johnston, Solemsaas, Staebler. Others present: Jeanne Ennen, Stevens County Commissioner; Britta Haseman, NRCS; Pete Waller, BWSR.
- II. Supervisor Lonergan moved to approve the agenda. Second by Supervisor Anderson. Passed unanimously.
- III. Reports
- A. Britta Haseman, NRCS, reported on the work being completed by the NRCS office. They are doing site checks on expiring CRP contracts now, in preparation for renewals of these contracts. She gave a report on CSP funding statistics and explained a bit about how this program works. She noted that the first round of CSP applications have been funded. Only 5 were approved for funding. There is a soil health field day happening in Deer Creek on August 8.
- B. Commissioner Ennen reported that the county plans to sell a bond for \$1.98 million to pay for improvements to Ditch 16. She gave updates on the day care pods and on the Silver Lake project, which is being appealed right now.
- C. Pete Waller, BWSR Board Conservationist, gave a legislative update.
- D. Additions to written staff reports
- a. Solemsaas reported that the PDTRA has encumbered most of the funding from the 2021 WBIF grant and there will be more funding coming from BWSR in the future. Brady Cardwell started as Assistant Technician on May 15 and has been helping with field work for now, and waiting for approval to be added to the federal computer network. The tire repair on the trailer was completed before field season began.
- b. Johnston reported that the AIS Family Fun Night will be held June 27. She has started working on a grant and planning for a Women in Ag event, which she is modeling after other counties who have these events. SWELL is in the process of applying for 501(c)(3) status.
- IV. Lonergan moved to approve the minutes from the May 9, 2023 Regular Meeting and the May 25, 2023 Special Meeting. Second by Supervisor Feuchtenberger. Passed unanimously.
- V. Financial Matters
- A. Supervisor Lonergan moved to approve this month's Treasurer's Report. Second by Anderson. Passed unanimously.
- B. Anderson moved to approve payment of the following bills. Second by Feuchtenberger. Passed unanimously.
- |                            |  |         |
|----------------------------|--|---------|
| 1. Valnes Rentals          | June Rent                                | 2537.00 |
| 2. Debbie Anderson         | Supervisor Pay                           | 253.53  |
| 3. Dennis Feuchtenberger   | Supervisor Pay                           | 346.31  |
| 4. Greg Fynboh             | Supervisor Pay                           | 527.25  |
| 5. Troy Goodnough          | Supervisor Pay                           | 233.88  |
| 6. David Lonergan          | Supervisor Pay                           | 643.64  |
| 7. Judy Johnston           | Mileage & education expenses             | 52.39   |
| 8. WC MASWCD Area2         | 2023 dues                                | 450.00  |
| 9. Swift SWCD              | Bare root trees                          | 127.50  |
| 10. Town & Country         | Supplies                                 | 318.74  |
| 11. Iceberg Web Design     | Email account setup                      | 50.00   |
| 12. NAPA                   | Truck batteries, misc parts, wheel bolts | 802.01  |
| 13. Morris Cooperative     | Tires, fuel                              | 656.72  |
| 14. Custom Fabrication     | DOT certifications                       | 395.00  |
| 15. Willie's               | Meeting expenses                         | 10.48   |
| 16. Millborn Seeds         | Seed inventory                           | 9787.71 |
| 17. Metro Sales            | Copier Lease                             | 283.65  |
| 18. Schumacher's           | Tree inventory                           | 9516.77 |
| 19. Big Sioux Nursery      | Tree inventory                           | 1890.31 |
| 20. Farm & Home Publishers | Plat book shipping                       | 10.50   |

21. Schmidt Law & Consulting	SWELL 501(c)(3) formation	1000.00
22. Otter Tail Power	Electric	77.45
23. Stevens County Highway	Fuel	965.36
24. Federated Telephone	Internet (2 months)	139.90
25. Randee Hokanson	SWELL Coordinator fee (1/2)	2500.00
26. Elan Financial Services		1411.43
a. Office Maintenance	83.53	
b. County Fair booth	251.91	
c. Microsoft subscription	961.88	
d. TSA Expenses	114.11	

VI. There was no Old Business

VII. New Business

- A. Feuchtenberger moved to approve the TSA Contract for Services for FY2024. Second by Lonergan. Passed unanimously.
- B. Cost Share
  1. Anderson moved to approve the allocation of \$17,773 in cost share to contract 75-7-21WBIF for a WASCOD project (M Lonergan). Second by Feuchtenberger. The motion passed with one abstaining.
  2. Feuchtenberger moved to approve the following two cost share allocations. Second by Lonergan. Passed unanimously.
    - a. \$3244 to contract 1-21DC for a rain garden (Skulan)
    - b. \$2744 to contract 2-21DC for a rain garden (Williams)
  3. Anderson moved to approve the payment of the following two cost share contracts. Second by Feuchtenberger. Passed unanimously.
    - a. \$1116 to contract 1-23SH for 50% cost share on a farmstead windbreak (Noordmans)
    - b. \$912 to contract 2-23SH for 50% cost share on a farmstead windbreak (Baker)

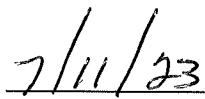
VIII. Supervisor Reports

- A. Lonergan, Anderson, and Fynboh attended the Area 2 Meeting on June 6. The Stevens SWCD-proposed resolution Support for State Envirothon was approved and will go on to be voted on at the state level. It was the only resolution presented this year at the area level.
- B. The Barnes Aastad Field Day held June 8 was not well-attended but a lot of good information was presented.

The meeting was adjourned at 11:10 a.m. After the meeting, the board and staff joined several county commissioners and Pete Waller for a tour of some projects in the northern part of the county.

Respectfully submitted,

  
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 Dave Lonergan, Secretary

  
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 Date