

Stevens Soil & Water Conservation District
Regular Meeting Minutes
Tuesday, November 8, 2022
9:30 a.m. SWCD Office

- I. Chair Anderson called the regular meeting to order at 9:30 a.m. Board members present: Anderson, Feuchtenberger, Fynboh, Goodnough, Lonergan. Staff present: Solemsaas, Staebler. Others present: Aria Schuett, NRCS (report only); Jeanne Ennen, Stevens County Commissioner.
- II. Supervisor Fynboh moved to approve the agenda as amended. Second by Supervisor Lonergan. Passed unanimously.
- III. Reports
- A. Melissa McCann, NRCS, introduced herself again and noted that she and Olivia will be in the Morris office most days. They are working on certifying CSP contracts and processing EQIP applications before the deadline later in November.
- B. Commissioner Ennen updated the group on conditional use permit being required for the Silver/Shower Lakes project. The hearing will be continued in December. Ditch 25 work is nearly done. The county has started on the groundwork for the day care pods and they are hoping for a spring opening. There will be a fundraiser to help provide future grants to providers.
- C. Additions to written staff reports
- a. Solemsaas reported that there are no new applications for the Assistant Technician job opening.
- b. Staebler answered questions from the board regarding whether or not we should seek outside help with quarterly tax filings since Seales Advisory is no longer able to assist with them. She also noted that the new version of elink which was supposed to be ready in time for the BWSR Academy is now planned for a February release.
- IV. Supervisor Goodnough moved to approve the minutes from the October Regular Meeting. Second by Lonergan. Passed unanimously.
- V. Financial Matters
- A. Fynboh moved to approve this month's Treasurer's Report. Second by Supervisor Feuchtenberger. Passed unanimously.
- B. Goodnough moved to approve payment of the following bills. Second by Lonergan. Passed unanimously.
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|----------------------------------|-------------------------------------|---------|
| 1. Valnes Rentals | November Rent | 2537.00 |
| 2. Debbie Anderson | Supervisor Pay | 135.69 |
| 3. Greg Fynboh | Supervisor Pay | 131.07 |
| 4. Dennis Feuchtenberger | Supervisor Pay | 115.43 |
| 5. Troy Goodnough | Supervisor Pay | 116.94 |
| 6. Dave Lonregan | Supervisor Pay | 128.19 |
| 7. Willie's | Conservation Day & meeting expenses | 273.99 |
| 8. Town & Country | Supplies | 59.18 |
| 9. Millborn Seeds | Seed inventory | 9482.13 |
| 10. Nyclemoe & Ellig | Kirwin easement work | 1736.00 |
| 11. HPS Rental | Conservation Day port-a-pots | 190.00 |
| 12. Metro Sales Inc | Copier Lease | 144.49 |
| 13. MDA | Nursery stock dealers license | 225.00 |
| 14. American | Envelopes | 140.74 |
| 15. Stevens County Highway | Fuel | 600.90 |
| 16. Morris Public Schools | Conservation Day bus stipend | 150.00 |
| 17. Minnewaska Area Schools | Conservation Day bus stipend | 240.00 |
| 18. Hancock Public School | Conservation Day bus stipend | 75.00 |
| 19. Chokio-Alberta Public School | Conservation Day bus stipend | 80.00 |
| 20. BBE Schools | Conservation Day bus stipend | 160.00 |
| 21. NAPA | Parts | 75.98 |
| 22. Stevens County Times | Employment ad | 273.00 |
| 23. Met Lounge | MAWQCP seminar meal | 250.00 |

24. Bremer Card Services		1691.48
i. Office Maintenance	295.29	
ii. BWSR Academy hotel & meals	1088.46	
iii. Education	52.30	
iv. TSA expenses	255.43	

VI. There was no Old Business

VII. New Business

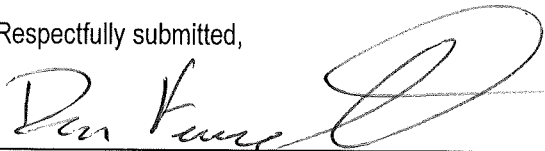
- A. Loneragan moved to approve the adoption of the County Local Water Management Plan, which was extended through 12-31-23, as the SWCD Comprehensive Plan, Second by Feuchtenberger. Passed unanimously.
- B. Feuchtenberger moved to approve the revision of the 2023 Charges for Services raising the cost of bare root trees to \$2.00 each. Second by Loneragan. Passed unanimously.
- C. Fynboh moved to approve the 2023 Buffer Law and Local Capacity Grant Agreement. Seconded by Feuchtenberger, the motion passed unanimously.
- D. Loneragan moved to approve the Cooperation Agreement with NRCS. Second by Goodnough. Passed unanimously.
- E. Fynboh moved to approve payment of cost share contract 75-2-21-WBIF for 75% total cost share amounting to \$29,213.63 (\$23,873.85 19CWF & \$5339.78 21WBIF) cost share in conjunction with an EQIP payment as well. Second

VIII. Supervisor Reports

- A. The December board meeting will be held December 20 because the regular dates coincides with the MASWCD Annual Convention.
- B. Registration and travel plans for the MASWCD were made.
- C. Christmas party will be held later; tentatively January 19.

The meeting was adjourned at 10:30 a.m.

Respectfully submitted,



Dennis Feuchtenberger, Secretary

12-20-22

Date