

**Stevens Soil & Water Conservation District**  
**Regular Meeting Minutes**  
**Tuesday, December 20, 2022**  
**9:30 a.m. SWCD Office**

- I. Chair Anderson called the regular meeting to order at 9:30 a.m. Board members present: Anderson, Feuchtenberger, Fynboh, Lonergan. Staff present: Johnston, Solemsaas, Staebler. Others present: Aria Schuett, Melissa McCann, NRCS (report only).
- II. Supervisor Fynboh moved to approve the agenda. Second by Supervisor Feuchtenberger. Passed unanimously.
- III. Reports
- A. Aria Schuett and Melissa McCann, NRCS, spoke about upcoming personnel changes. Britta Haseman will be the acting District Conservationist beginning in January 2023. McCann has accepted another permanent position and will not be returning to Morris after her current detail. Aria updated the group on programs and work being completed. There will be 46 EQIP applications being completed in 2-23. CSP payments were processed and there will be 5 renewals.
- B. Commissioner Ennen was unable to attend the meeting.
- C. Additions to written staff reports
- a. Solemsaas reported that he will apply for a Conservation Corps intern for the summer. He has been having some WCA meetings/trainings. He is looking into a soil health equipment grant available to LGUs or individual producers through the MDA.
  - b. Johnston asked the board for opinions on when and where to have the annual building holiday party. She gave some menu options at a few restaurants. The Outstanding Conservationists will also be invited since they were unable to make the MASWCD convention.
  - c. Linow reported that he spends about 33% of his time in Stevens County. He is currently working on completing as-builts for constructions that just wrapped up on 2022 and he will then start working on plans for a lot of potential projects for 2023.
  - d. Staebler mentioned that a workers comp claim has been filed for an injury sustained this fall and she will keep the board updated on what we are required to do related to that.
- IV. Fynboh moved to approve the minutes from the November Regular Meeting. Second by Supervisor Lonergan. Passed unanimously.
- V. Financial Matters
- A. Feuchtenberger moved to approve this month's Treasurer's Report. Second by Fynboh. Passed unanimously.
- B. Fynboh moved to approve payment of the following bills. Second by Lonergan. Passed unanimously.
- |                           |                    |         |
|---------------------------|--------------------|---------|
| 1. Valnes Rentals         | December Rent      | 2537.00 |
| 2. Debbie Anderson        | Supervisor Pay     | 591.44  |
| 3. Greg Fynboh            | Supervisor Pay     | 377.56  |
| 4. Dennis Feuchtenberger  | Supervisor Pay     | 268.38  |
| 5. Dave Lonergan          | Supervisor Pay     | 256.37  |
| 6. Stevens County Highway | Fuel               | 467.43  |
| 7. Federated Telephone    | Internet           | 69.95   |
| 8. Peterson Company       | 2021 Audit         | 3050.00 |
| 9. Mobiz Computers        | Battery Backups    | 359.97  |
| 10. Morris Area Chamber   | Advertising        | 20.00   |
| 11. Otter Tail Power      | Electric           | 39.59   |
| 12. Willie's              |                    | 9.48    |
| 13. Verizon               | Supervisor tablets | 126.90  |
| 14. Morris Cooperative    | LP                 | 177.84  |
| 15. Morris Cooperative    | Tire repair        | 34.01   |
| 16. Chokio Review         | Advertising        | 50.00   |
| 17. Town & Country        | Supplies           | 54.68   |
| 18. Midwest Machinery     | Tractor Lease      | 5880.00 |
| 19. Grant County Herald   | Newsletter         | 1010.01 |

20. Stevens County Times	Job ad	153.00
21. Valnes Rentals	Mowing	400.00
22. Metro Sales	Copier Lease	130.15
23. Bremer Card Services		3618.17
a. Office maintenance	110.08	
b. Office Supplies	93.45	
c. Rain Gauges	702.00	
d. MASWCD Convention	2612.00	
e. TSA reimbursable expenses	100.64	
f.		

VI. There was no Old Business

VII. New Business

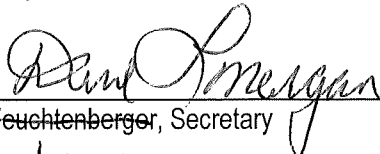
- A. Fynboh moved to approve the 2023 Budget. Second by Feuchtenberger. Passed unanimously.
- B. Feuchtenberger moved to approve the 2023 Soil Health Cost Share Grant. Second by Fynboh. Passed unanimously.  
Lonerган moved to allow up to 50% cost share on tree plantings. Second by Feuchtenberger. Passed unanimously.
- C. Cost Share Payments
  1. Feuchtenberger moved to approve a \$300 payment to Jerilyn Seals for well sealing cost share. Second by Fynboh. Passed unanimously.
  2. State Cost Share
    - a. Feuchtenberger moved to approve a final cost share payment of 4871.25 for cost share on contract 1-20-SCS. Second by Fynboh. Passed unanimously.
  3. PDTRA Cost Share
    - a. Fynboh moved to approve final payment of \$17,547 to contract 75-7-19-CWF. Second by Feuchtenberger. Passed unanimously.
    - b. Fynboh moved to approve final cost share payment of \$18,225 to contract 75-6-21-WBIF. Second by Feuchtenberger. Passed unanimously.

VIII. Supervisor Reports

- A. Fynboh noted that there were some good discussions surrounding the resolutions voted on at the MASWCD Convention. There was no auction for education this year, but the MASWCD budget was approved with a \$5000 allocation for the Envirothon. We had one cancellation and will be receiving a partial refund from MASWCD. Judy will look into the soil health tunnel which could be rented out and used during our county fair.

The meeting was adjourned at 11:15 a.m.

Respectfully submitted,

  
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 Dennis Feuchtenberger, Secretary  
 Dave Lonerган

1-10-23  
 \_\_\_\_\_  
 Date