

Stevens Soil & Water Conservation District
Regular Meeting Minutes
Tuesday, January 11, 2022
8:30 a.m. SWCD Office

- I. Chair Lonergan called the regular meeting to order at 8:30 a.m. Board members present: Anderson, Feuchtenberger, Fynboh, Lonergan. Staff present: Solemsaas, Staebler. Others present: Commissioner Jeanne Ennen, Melissa McCann, NRCS.
- II. Supervisor Anderson moved to approve the agenda. Second by Supervisor Feuchtenberger. Passed unanimously.
- III. Reports
 - A. Melissa McCann, NRCS, gave an NRCS report. There are 31 active EQIP contracts and 31 incoming applications to be ranked by Feb 28. There are 58 CSP contracts and no general CRP sign-up at this time. There are 1501 acres currently in CRP that's set to expire September 30, 2022. She will be judging at the science fair this week. She also mentioned the new RCCP grant collaboration between 21 districts in west central MN that will offer \$5 million in cost share for low flow irrigation projects.
 - B. Commissioner Ennen reported on recent activity of the county commissioners. She noted that Ron Staples was appointed to the BWSR board. She mentioned a ditch issue that went to court in Renville County and talked about how this may affect Stevens County in the future. They are asking that all protected waters require an initial EIS before work can begin. She also talked about a project on the Grant County line where they are having issues with a landowner giving permission to do work on a road improvement there. There will be a public meeting regarding this in the near future. She noted that they re-flew the county so the county's LiDAR will be updated soon.
 - C. No additions to written staff reports.
- IV. Supervisor Fynboh moved to approve the minutes from the December Regular and Special Meetings. Second by Feuchtenberger. Passed unanimously.
- V. Financial Matters
 - A. Anderson moved to approve this month's Treasurer's Report. Second by Fynboh. Passed unanimously.
 - B. Feuchtenberger moved to approve payment of the following bills. Second by Fynboh. Passed unanimously.

1. Valnes Rentals	January Rent	2187.00
2. Debbie Anderson	Supervisor Pay	134.49
3. Dennis Feuchtenberger	Supervisor Pay	230.87
4. Greg Fynboh	Supervisor Pay	130.07
5. Dave Lonergan	Supervisor Pay	254.93
6. MN PIEP	Health insurance premium	459.60
7. Willie's	Meeting & open house expenses	36.90
8. MN Soil Health Coalition	2022 annual membership	25.00
9. NACD	2022 annual membership	500.00
10. MASWCD	2022 annual dues	4017.64
11. Otter Tail Power	Electric service, shed	35.05
12. Stevens County	Gas	113.53
13. Bremer Card Services		2327.50
a. Office Maintenance		272.33
b. Annual convention hotel & meals		1682.88
c. Office supplies		218.93
d. Applicator licenses		153.36
- VI. Old Business
 - A. None.
- VII. New Business
- VIII. Annual SWCD Reorganization

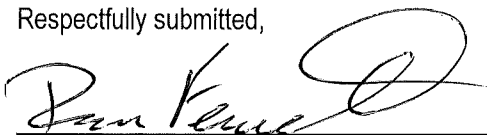
- A. Feuchtenberger moved the election of Officers by rotation. Second by Fynboh. Passed unanimously.
1. Chair Debbie Anderson
 2. Vice Chair Greg Fynboh
 3. Treasurer Troy Goodnough
 4. Secretary Dennis Feuchtenberger
 5. Reporter Dave Lonergan

Anderson began presiding over the meeting.

- B. Feuchtenberger moved to set regular meetings on the second Tuesday or each month, at 9:30 a.m. in the Stevens SWCD office. Second by Lonergan. Passed unanimously.
- C. Fynboh moved to authorize regular payment of bi-weekly payroll with 2022 rates to be set in February after staff performance reviews. Second by Feuchtenberger. Passed unanimously.
- D. Lonergan moved to set mileage reimbursement rate to coincide with federal rate; 2022 rate is currently \$0.585 per mile. Second by Fynboh. Passed unanimously.
- E. Lonergan moved to set supervisor compensation per diems at the current maximum rate of \$125. Fynboh seconded. Passed unanimously.
- F. Feuchtenberger moved to designate RiverWood Bank as the official depository of the Stevens SWCD. Second by Fynboh. Passed unanimously.
- G. Fynboh moved to assign check signing authority for checking account and money market account to all supervisors, District Administrator Solemsaas, Office Manager Staebler and Education Coordinator Johnston and check signing authority for the SWELL checking account to Johnston & Staebler. Second by Feuchtenberger. Passed unanimously.
- H. Lonergan moved to approve District Administrator, Matt Solemsaas or his successor, as authorized signor for SWCD documents including contracts and agreements, with the ability to sign documents prior to the board approving them when necessary. Second by Feuchtenberger. Passed unanimously. Fynboh moved to approve the use of e-signatures and epayments (EFT) as needed. Second by Feuchtenberger. Passed unanimously.
- I. Feuchtenberger moved to set Committee Appointments as follows. Second by Fynboh. Passed unanimously.
1. Pomme de Terre River Association - (Lonergan, Solemsaas, Goodnough alternate, Anderson second alternate)
 2. Bois de Sioux Watershed District - (Fynboh, Solemsaas, Anderson alternate)
 3. Chippewa Watershed Project - (Feuchtenberger, Solemsaas, Anderson alternate)
 4. Comprehensive Local Water Plan - (Goodnough, Johnston, Solemsaas)
 5. Barnes-Aastad Association - (Fynboh, Feuchtenberger)
 6. West Central TSA - (Lonergan, Fynboh alternate)
 7. District policy committee - (Fynboh, Anderson as board chair)
 8. District budget committee - (Goodnough as Treasurer, Anderson as board chair)
 9. District personnel committee - (Feuchtenberger, Anderson as board chair)
- IX. Supervisor Reports
- A. Anderson reported that she received a call from the landowner regarding their proposal for an alternate buffer practice.
- B. Supervisors again discussed and received clarification from Solemsaas on cost share policy and practices.
- C. Solemsaas will meet with the Budget committee and set up a meeting with Becky at the county to determine how much funding we'll receive from the county and from where/for what activities.
- D. Solemsaas will meet with the personnel committee (Feuchtenberger and Anderson) before the next meeting to discuss annual staff reviews and set 2022 wages.

The meeting was adjourned at 9:50 a.m.

Respectfully submitted,



Dennis Feuchtenberger, Secretary

2-8-22

Date