

Stevens Soil & Water Conservation District
Regular Meeting Minutes
Tuesday, March 9, 2021
9:30 a.m. Morris Fire Hall and via Zoom call

- I. Chair Lonergan called the regular meeting to order at 9:35 a.m. Board members present: Feuchtenberger, Fynboh, Goodnough (via Zoom), Lonergan. Staff present: Solemsaas, Staebler. Others present: Melissa McCann, NRCS.
- II. Supervisor Feuchtenberger moved to approve the agenda. Second by Supervisor Fynboh. Passed unanimously.
- III. Personnel Reports
- A. Melissa McCann reported that she is working on ranking EQIP applications. They will be accepting applications for CSP until March 26. They are having a series of trainings for LGUs with a limit of one participant per office.
- B. Commissioner Ennen was not present.
- C. Additions to written staff reports
- a. Solemsaas reported that the SWCD will be part of an episode of the Prairie Yard & Garden show first airing on the public access channel on April 8 and available on YouTube after that. We will be promoting this and other upcoming events on our web and Facebook pages. He noted that the survey developed by UMM went out recently and there was an issue of the print quality of the introductory postcards but hopefully landowners will respond to the survey and give us some good feedback.
- IV. Fynboh moved to approve the minutes from the February Regular Meeting as corrected. Second by Feuchtenberger. Passed unanimously.
- V. Financial Matters
- A. Feuchtenberger moved to approve this month's Treasurer's Report. Second by Fynboh. Passed unanimously.
- B. Feuchtenberger moved to approve payment of the following bills. Second by Fynboh. Passed unanimously.
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| 1. Valnes Rentals | March Rent | 2187.00 |
| 2. Dennis Feuchtenberger | Supervisor Pay | 138.52 |
| 3. Greg Fynboh | Supervisor Pay | 152.52 |
| 4. Troy Goodnough | Supervisor Pay | 70.17 |
| 5. Dave Lonergan | Supervisor Pay | 160.49 |
| 6. Osprey Wilds | Conservation Day presentations | 150.00 |
| 7. KMRS/KKOK | Spring Expo | 200.00 |
| 8. Morris Area Chamber | Annual membership dues | 100.00 |
| 9. ESRI | GIS annual service fee | 1515.00 |
| 10. Willie's | Meeting expenses | 9.08 |
| 11. Otter Tail Power | Electric bill, shed | 33.20 |
| 12. Bremer Card Services | Office Maintenance | 619.47 |
- VI. Old Business
- a. Fynboh moved to approve retroactive raises for staff members effective 1-1-2021 using the COLA portion of the 2021 Stevens County Pay Scale. Second by Goodnough. Passed unanimously. This will be reassessed mid-year to determine if the merit portion of the scale rate will be granted.
- VII. New Business
- A. Feuchtenberger moved to approve the 2021 Charges for Services as presented. The board requested that these be posted on the web site.
- B. Fynboh moved to approve a contract with Metro Sales for a new copier lease, contingent on a successful machine trial. Second by Feuchtenberger. Passed unanimously.

- C. Goodnough moved to act as fiscal agent for the Scandia Woods Environmental Learning Lab. Second by Fynboh. Passed unanimously. We will also assist with labor and site maintenance on the site as needed as we are available. The board would like a tour of the area this spring. They discussed fundraising options and future needs of the area.

VIII. Supervisor Reports

- a. Board members will take part in the virtual Legislative Day and would also like to set up meetings with our legislators when possible.

The meeting was adjourned at 10:30 a.m.

Respectfully submitted,

Troy Goodnough, Secretary

Date