

**Stevens Soil & Water Conservation District
Regular Meeting Minutes
Tuesday, February 16, 2021
9:30 a.m. Morris Fire Hall and via Zoom call**

The personnel committee (Matt Solemsaas, Dave Lonergan, Troy Goodnough) met at 8:00 a.m. at the SWCD office to conduct employee performance reviews.

- I. Chair Lonergan called the regular meeting to order at 9:30 a.m. Board members present: Anderson, Feuchtenberger, Fynboh (via Zoom, left meeting at 10 a.m.), Goodnough (via Zoom), Lonergan. Staff present: Solemsaas, Staebler. Others present: Melissa McCann, NRCS (report only).
- II. Supervisor Goodnough moved to approve the agenda. Second by Supervisor Feuchtenberger. Passed unanimously.
- III. Personnel Reports
 - A. Melissa McCann reported that she is working on CSP payments. The deadline to apply for CRP has been extended indefinitely. She submitted articles to Judy recently for the SWCD Annual Review.
 - B. Commissioner Ennen was not present.
 - C. Additions to written staff reports
 - a. Solemsaas reported that SWELL is looking at some changes and we as a district are discussing how we can help with coordination, site maintenance, etc., going forward. Goodnough asked for clarification on how WBIF funding is awarded/allocated between the counties involved.
 - b. Adam has been out on family leave. They welcomed son Izan to the family in January.
- IV. Goodnough moved to approve the minutes from the January Regular Meeting. Second by Supervisor Feuchtenberger. Passed unanimously.
- V. Financial Matters
 - A. Feuchtenberger moved to approve this month's Treasurer's Report and the revised 12/31/2020 Treasurer's Report. Second by Anderson. Passed unanimously.
 - B. Feuchtenberger moved to approve payment of the following bills. Second by Anderson. Passed unanimously.

1. Valnes Rentals	February Rent	2187.00
2. Debbie Anderson	Supervisor Pay	13.20
3. Dennis Feuchtenberger	Supervisor Pay	138.53
4. Troy Goodnough	Supervisor Pay	70.16
5. Dave Lonergan	Supervisor Pay	160.48
6. John Lembcke	DOT physical	125.00
7. Otter Tail Power	Electric service	31.05
8. Metro Sales	Copier Lease	108.16
9. Chokio Review	Annual subscription	30.00
10. Iceberg Hosting	Per hour assistance	43.75
11. Innovo	Health Insurance Premiums	421.36
12. Bremer Card Services		745.27
a. Office Maintenance		595.27
b. MACDE memberships		150.00
- VI. There was no Old Business

VII. New Business

- A. Goodnough moved to approve the Boid de Sioux-Mustinka Watershed Joint Comprehensive Watershed Plan Implementation Agreement. Second by Anderson. Passed unanimously.
- B. Feuchtenberger moved to approve the amendment to the BDSWD Cover Crop Agreement. Second by Anderson. The contract will now expire 12/31/2021.
- C. Goodnough moved to approve contracting Peterson Company to complete the 2020 Audited Financial Statements. Second by Feuchtenberger. Passed unanimously.
- D. Goodnough and Lonergan reported on the personnel committee meeting held earlier this morning to conduct performance reviews. They thanked the employees for their work over the past year. They will be talking with Stevens County Coordinator Becky Young regarding compensation for 2021 and will report back at the next regular meeting.

VIII. Supervisor Reports

- a. Matt will send more information on the format of the 2021 Legislative Day. It will be held March 18 and the registration deadline is March 12.
- b. There will be no spring Area 2 meeting. Any agency or committee updates will be sent via email. The board suggested having one representative from each county meet in person for the June meeting.
- c. Troy mentioned that there will be some meetings with landowners related to the WAW project and Judy will continue to send out the notices about these when they come up.

The meeting was adjourned at 10:20 a.m.

Respectfully submitted,



Troy Goodnough, Secretary

Date

3/9/2021