

**Stevens Soil & Water Conservation District
Regular Meeting Minutes
Wednesday, October 21, 2020
Morris Fire Hall**

- I. Vice Chair Lonergan called the regular meeting to order at 9:30 a.m. Board members present: Anderson, Fynboh, Lonergan. Staff present: Solemsaas, Staebler.
- II. Supervisor Fynboh moved to approve the agenda as amended. Second by Supervisor Anderson. Passed unanimously.
- III. Personnel Reports
- A. Please see written report by Melissa McCann. She was not in attendance.
- B. Commissioner Ennen was not in attendance.
- C. Additions to written staff reports
- a. Solemsaas reported he is working on the funding request for Stevens SWCD's portion of the PDTRA Watershed Based Implementation funding. The Bois de Sioux plan is out for public comment. There has been a little wetland bank activity. He is also working with a group on a new RCCP application as the last multi-county one that had been applied for was denied. Public Health is starting to work on spending money related to arsenic testing in the area. He will be ordering tablets for the board members as soon as possible after working out a few issues with Verizon. BWSR Academy will be held virtually next week. We are ready to do fall seeding if the weather cooperates.
- b. Staebler gave a summary of the activity at the Area 2 meeting held virtually last week.
- IV. Fynboh moved to approve the minutes from the September regular meeting. Second by Anderson. Passed unanimously.
- V. Financial Matters
- A. Anderson moved to approve this month's Treasurer's Report, which included copies of the Balance Sheet and Profit & Loss through the 3rd Quarter. Second by Fynboh. Passed unanimously.
- B. Fynboh moved to approve payment of the following bills. Second by Anderson. Passed unanimously.
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| 1. Valnes Rentals | October Rent | 2187.00 |
| 2. Debra Anderson | Supervisor Pay | 87.41 |
| 3. Greg Fynboh | Supervisor Pay | 152.90 |
| 4. Dave Lonergan | Supervisor Pay | 161.02 |
| 5. Morris Cooperative | def & fuel | 54.05 |
| 6. Stevens County Times | Hunting Edition Ad | 256.80 |
| 7. Grant County Herald | Newsletter printing & mailing | 856.95 |
| 8. Farnam's Auto Parts | Parts | 30.76 |
| 9. Town & Country | Supplies | 24.37 |
| 10. Morris Lumber | Rain garden catch basin | 75.98 |
| 11. Willie's | Meeting supplies | 20.67 |
| 12. Millborn Seeds | Seed inventory | 420.00 |
| 13. Lawn & Driveway | Mulch | 627.00 |
| 14. CenterPoint Energy | Natural gas | 48.49 |
| 15. Federated Telephone | Internet connection | 219.90 |
| 16. Metro Sales | Copier Lease | 318.13 |
| 17. Stevens County Highway | Fuel | 389.01 |
| 18. Innovo | Health Insurance premium | 385.70 |
| 19. Morris Fire Control | Annual extinguisher service | 70.25 |
| 20. Otter Tail Power | Electric bill | 36.18 |
| 21. SC Historical Society | AIS Presentations advertising | 151.00 |
| 22. Agassiz Seed | Tree fabric | 7400.00 |
| 23. Bremer Card Services | | 1205.55 |
| a. Reimbursable expense | | 937.83 |
| b. Buffer compliance letter mailing expense | | 56.60 |

- c. Office Maintenance 135.06
- d. TSA expenses 76.06

VI. Old Business
1. None

VII. New Business

- A. There will be an MOU drafted shortly between the NRCS and SWCD which we will have the option to approve. It will outline a desire to work together to make operations most efficient for all and will allow for work to be done through future contribution agreements, etc.
- B. Anderson moved to approve the 2021 Local Capacity and Buffer Grant Agreement. Second by Fynboh. Passed unanimously.
- C. Cost Share Contract Approvals
 - 1. Fynboh moved to approve the following contracts within the PDTRA 2019CWF Grant. Second by Anderson. Passed unanimously.
 - a. 75% cost share up to \$21,600 for contract 75-3-19-CWF W Kill Alternative Tile Intakes
 - b. 75% cost share up to \$5,775 for contract 75-4-19-CWF D Huebner Alternative Tile Intakes
 - 2. Fynboh moved to approve the allocation of \$4049.62 to contract 1-DC20 W Kill Alternative Tile Intakes. Second by Anderson. Passed unanimously.
 - 3. Anderson moved to approve well sealing cost share of \$240 for 50% cost share on a well sealed by M Brandt. Second by Fynboh. Passed unanimously.
 - 4. Fynboh moved to authorize payment of \$3,863.09 for 75% cost share on contract 75-6-16-319 Flogstad rain garden. Second by Anderson. Passed unanimously.
- D. Resolution voting will take place at the November meeting.

VIII. Supervisor Reports

- a. Fynboh reported on activity at the Bois de Sioux meeting. They are looking for a fiscal agent and Matt and Chris both agreed that is not something we are interested in at this time.
- b. Lonergan attended the October 14 Area 2 meeting and the recent PDTRA JPB meeting.

The meeting was adjourned at 10:45 a.m.

Respectfully submitted,

Minutes approved 11/10/2020

Greg Fynboh, Secretary

Date