

**Stevens Soil & Water Conservation District**  
**Regular Meeting Minutes**  
**Tuesday, November 10, 2020**  
**Morris Fire Hall**

- I. Chair Feuchtenberger called the meeting to order at 9:35 a.m. Board members present: Anderson, Feuchtenberger, Fynboh, Goodnough, Lonergan. Staff present: Solemsaas, Staebler. Others present: Melissa McCann, NRCS.
- II. Supervisor Anderson moved to approve the agenda as amended. Second by Supervisor Lonergan. Passed unanimously.
- III. Personnel Reports
- A. Please see written report by Melissa McCann. She has EQIP payments almost made. We need applications by November 20 for the coming year. 2020 CSP certifications and payments are made and they are now working on 2021 payments and certifications. She is now the District Conservationist. The drive-up window is now closed. She passed around a summary of the Alexandria 5-county area priority concerns that will be used for EQIP ranking.
- B. Commissioner Ennen was not in attendance. The Commissioners had a special meeting.
- C. Additions to written staff reports
- a. Solemsaas reported on progress with the watershed plans. He had a conference call with MDH regarding the arsenic mitigation grant. He hopes to have tablets for the board at the next meeting. BWSR Academy was online and class sizes were limited so not everyone got a lot out of it. They have started falls seedings. Some of the big sediment dam projects we have approved recently are getting done this fall. We have been making due with staff out of the office because of Covid restrictions. Adam has been working with landowners on buffer compliance and some of the last holdouts are finally coming into compliance. We've completed our obligations for initial compliance (we will have to continue with monitoring) and the county attorney is responsible for this now.
- b. Chris has been out of the office and completing required functions. She will be back next week to resume in-office operations and get caught up on things.
- IV. Supervisor Fynboh moved to approve the minutes from the October regular meeting. Second by Supervisor Goodnough. Passed unanimously.
- V. Financial Matters
- A. Lonergan moved to approve this month's Treasurer's Report. Second by Anderson. Passed unanimously.
- B. Lonergan moved to approve payment of the following bills. Second by Fynboh. Passed unanimously.
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|---------------------------|--------------------------------|-----------|
| 1. Valnes Rentals         | November Rent                  | \$2187.00 |
| 2. Supervisor Pay         |                                |           |
| 3. Stevens County Times   | Advertising                    | \$145.00  |
| 4. Town & Country         | Supplies                       | 79.85     |
| 5. Midwest Machinery      | Tractor Lease                  | 5,280.00  |
| 6. Otter Tail Power       | Electric bill, shed            | 25.31     |
| 7. Stevens County Highway | Gas                            | 37.99     |
| 8. Millborn Seeds         | Seed inventory                 | 19,727.70 |
| 9. Innovo                 | Health Insurance premiums      | 385.70    |
| 10. Bremer Card Services  |                                | 645.47    |
|                           | a. Office Maintenance          | 299.28    |
|                           | b. TSA Expenses                | 70.56     |
|                           | c. Vehicle expense, floor mats | 275.63    |
- C. The board received the 2019 Audited Financial Statements and will let Chris know if they have questions.
- VI. Old Business
1. The board completed voting on MASWCD Resolutions
- VII. New Business

- A. Lonergan moved to approve well sealing cost share of \$197 for 50% cost share on a well sealed by G Pasche. Second by Anderson. Passed unanimously.

VIII. Supervisor Reports

- a. Staebler mentioned that the materials for the annual convention will be sent as soon as she receives them. Convention is the same day as our regular meeting, in the morning. We will look at scheduling both the same day or rescheduling the regular meeting.
- b. Goodnough thanked Judy for her excellent work on the We Are Water Exhibit and congratulated the re-elected supervisors.
- c. The Chippewa Watershed group will be meeting soon and the Bois de Sioux will have some public meetings coming up.

The meeting was adjourned at 11:15 a.m.

Respectfully submitted,

Minutes approved 12/8/2020

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Greg Fynboh, Secretary

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Date