

**Stevens Soil & Water Conservation District**  
**Regular Meeting Minutes**  
**Tuesday, January 12, 2021**  
**9:30 a.m. via Zoom call**

- I. Chair Feuchtenberger called the meeting to order at 9:30 a.m. After some technical issues were resolved, the meeting business began at 9:45. Board members present: Feuchtenberger, Fynboh, Goodnough, Lonergan. Staff present: Johnston, Solemsaas, Staebler. Others present: Jeanne Ennen, County Commissioner; Melissa McCann, NRCS (report only).
- II. Supervisor Goodnough moved to approve the agenda as amended. Second by Supervisor Fynboh. Passed unanimously.
- III. Personnel Reports
- A. Melissa McCann reported that she is processing EQIP applications for this year will compete for funding within the Area team. She's working on CSP certifications and payments. There is a CRP sign-up open until February 12. The entire NRCS and FSA offices will be teleworking until sometime next week.
- B. Commissioner Ennen reported that they were able to work on Ditch 18 until December and they made good progress. She reported that the arsenic mitigation grant was extended until the end of 2022 and that the county has been looking at alternative locations for a landfill. It needs to be re-permitted to add demolition and the cost will be higher. However, there are not as of now other viable options.
- C. Additions to written staff reports
- a. Solemsaas reported that he attended a Buffer Law compliance meeting with the county. They are working on completing site visits to the remaining parcels that have issues. He reported that they are looking for additional grant funding to address the arsenic and other issues in the county.
- IV. Goodnough moved to approve the minutes from the December regular meeting and December special meeting. Second by Supervisor Lonergan. Passed unanimously.
- V. Financial Matters
- A. Fynboh moved to approve this month's Treasurer's Report. Second by Goodnough. Passed unanimously.
- B. Fynboh moved to approve payment of the following bills. Second by Goodnough. Passed unanimously.
- |     |                       |                                   |          |
|-----|-----------------------|-----------------------------------|----------|
| 1.  | Valnes Rentals        | January Rent                      | 2187.00  |
| 2.  | Debbie Anderson       | Supervisor Pay                    | 70.16    |
| 3.  | Dennis Feuchtenberger | Supervisor Pay                    | 69.26    |
| 4.  | Greg Fynboh           | Supervisor Pay                    | 207.79   |
| 5.  | Troy Goodnough        | Supervisor Pay                    | 70.16    |
| 6.  | Dave Lonergan         | Supervisor Pay                    | 210.49   |
| 7.  | Adam Erickson         | Misc shop supplies                | 112.79   |
| 8.  | Otter Tail Power      | Electric bill, shed               | 28.91    |
| 9.  | Innovo                | Health Insurance premiums         | 421.36   |
| 10. | Midwest Machinery     | Tractor Rent                      | 1144.50  |
| 11. | Chokio Review         | Advertising                       | 52.50    |
| 12. | MCIT                  | Annual Insurance Premiums         | 13907.00 |
| 13. | CenterPoint Energy    | Natural gas, shed                 | 66.86    |
| 14. | MASWCD                | Annual dues                       | 2949.88  |
| 15. | NACD                  | Annual dues                       | 500.00   |
| 16. | Bremer Card Services  |                                   | 3190.12  |
|     | a.                    | Office Maintenance                | 334.20   |
|     | b.                    | We Are Water reimbursables        | 80.00    |
|     | c.                    | TSA Expense                       | 44.40    |
|     | d.                    | Supervisor Tablets                | 2381.46  |
|     | e.                    | MASWCD Convention registrations   | 120.00   |
|     | f.                    | MN Dept of Ag tree dealer license | 230.06   |

VI. There was no Old Business

VII. New Business

- A. Goodnough moved to approve resolution to adopt and implement the Bois de Sioux Mustinka Watersheds CWMP.  
Second by Fynboh. Passed unanimously.
- B. Annual SWCD Reorganization
1. Fynboh moved to approve the Election of Officers by rotation. Passed unanimously on a second by Goodnough.
    - a. Chair Dave Lonergan
    - b. Vice Chair Debbie Anderson
    - c. Treasurer Greg Fynboh
    - d. Secretary Troy Goodnough
    - e. Reporter Dennis Feuchtenberger
  2. Lonergan moved to set regular meetings at 9:30 a.m. on the second Tuesday of each month, with meeting location/format to be determined based on Covid-19 restrictions. Second by Fynboh. Passed unanimously.
  3. Goodnough moved to authorize regular payment of bi-weekly payroll with 2021 rates to be set in February after staff performance reviews. Second by Fynboh. Passed unanimously.
  4. Fynboh moved to set mileage reimbursement rate to coincide with federal rate, currently \$0.56 per mile. Second by Lonergan. Passed unanimously.
  5. Goodnough moved to set supervisor compensation per diems at the current maximum rate of \$75. Second by Fynboh. Passed unanimously.
  6. Lonergan moved to designate Riverwood Bank as the official depository of the Stevens SWCD. Second by Fynboh. Passed unanimously.
  7. Fynboh moved to approve check signing authority to: all supervisors, District Administrator Solemsaas, Office Manager Staebler and Education Coordinator Johnston. Second by Goodnough. Passed unanimously.
  8. Goodnough moved to approve District Administrator, Matt Solemsaas or his successor, as authorized signor for SWCD documents including contracts and agreements, with the ability to sign documents prior to the board approving them when necessary. Second by Fynboh. Passed unanimously.
  9. Goodnough moved to set the following 2021 Committee Appointments. Second by Fynboh. Passed unanimously.
    - a. Pomme de Terre River Association – (Lonergan, Solemsaas, Goodnough alternate, Fynboh second alternate)
    - b. Bois de Sioux Watershed District – (Fynboh, Solemsaas, Anderson alternate)
    - c. Chippewa Watershed Project – (Feuchtenberger, Solemsaas, Anderson alternate)
    - d. Comprehensive Local Water Plan – (Goodnough, Johnston, Solemsaas)
    - e. Barnes-Aastad Association – (Fynboh, Feuchtenberger)
    - f. West Central TSA – (Lonergan, Fynboh alternate)
    - g. District policy committee – (Fynboh, Lonergan as board chair)
    - h. District budget committee – (Anderson as Treasurer, Lonergan as board chair)
    - i. District personnel committee – (Goodnough, Lonergan as board chair)

VIII. Supervisor Reports

- a. Fynboh reported that he has been attending Bois de Sioux meetings and as of now, Stevens is not set to receive a large amount of funding for projects. If we have any potential projects, we should let them know this now to secure funding.
- b. Goodnough spoke about the current Morris Model project and encouraged the board to participate. He will send out info.

Commissioner Ennen reminded the board that they should re-certify re-elected officials. Chris read and the re-elected board members (Lonergan, Goodnough, Feuchtenberger) reiterated the oath of office and will sign certificates when they are received from the county.

The meeting was adjourned at 10:45 a.m.

Respectfully submitted,

Minutes approved 2/16/2021

Troy Goodnough, Secretary Date