

**Stevens Soil & Water Conservation District  
Regular Meeting Minutes  
Tuesday, July 14, 2020  
Morris Fire Hall**

- I. Chair Feuchtenberger called the regular meeting to order at 9:30 a.m. Board members present: Anderson, Feuchtenberger, Fynboh, Goodnough, Lonergan. Staff present: Solemsaas, Staebler. Others present: Melissa McCann, NRCS; Jeanne Ennen, County Commissioner.
- II. Supervisor Lonergan moved to approve the agenda as amended. Second by Supervisor Anderson. Passed unanimously.
- III. Personnel Reports
- A. Additions to Melissa McCann written NRCS Report: She reviewed the current numbers of applications for EQIP, CSP and RCPP.
- B. Local Work Group session
- a. The board reviewed their rankings from last meeting, clarified some items and asked and answered additional questions.
- C. Commissioner Ennen reported that there has been a lot of ditch activity lately. She noted that the Isaac Walton League has requested notice of all public hearings related to ditches.
- D. Additions to written staff reports
- a. Solemsaas reported that we finished all planned seedings for the season. The Pomme de Terre watershed CWMP is going for final approval by the BWSR board at their meeting on August 5. The Chippewa Watershed JPA is being approved. CREP funding is on hold for now but will probably be funded in the future. He clarified that the arsenic mitigation grant we received in conjunction with neighboring counties is being administered by Horizon Public Health. BWSR staff are predicting a 25% decrease in funding for most grants we currently receive. There are a lot of projects pending construction and awaiting design so they can apply for cost share. The budget committee needs to meet prior to the next meeting. Anderson and Feuchtenberger are on this committee. The county is trying for a 0% levy again. Staff will be starting to plant the rain gardens soon.
- IV. Supervisor Goodnough moved to approve the minutes from the June regular meeting. Second by Lonergan. Passed unanimously.
- V. Financial Matters
- A. Goodnough moved to approve this month's Treasurer's Report. Second by Supervisor Fynboh. Passed unanimously.
- B. The board reviewed 6/30 Balance Sheet and grant funding overview.
- C. Fynboh moved to approve payment of the following bills. Second by Lonergan. Passed unanimously.
- |     |                                 |                               |           |
|-----|---------------------------------|-------------------------------|-----------|
| 1.  | Valnes Rentals                  | July Rent                     | 2187.00   |
| 2.  | Debbie Anderson                 | Supervisor Pay                | 140.32    |
| 3.  | Dennis Feuchtenberger           | Supervisor Pay                | 138.52    |
| 4.  | Greg Fynboh                     | Supervisor Pay                | 250.92    |
| 5.  | Troy Goodnough                  | Supervisor Pay                | 140.32    |
| 6.  | Dave Lonergan                   | Supervisor Pay                | 220.83    |
| 7.  | Midwest Machinery               |                               | 30,959.00 |
|     | a. Purchase 20 ft batwing mower |                               | 28,850.00 |
|     | b. 6155 Tractor Lease           |                               | 2100.00   |
| 8.  | Innovo                          | Health Insurance Premiums     | 385.70    |
| 9.  | Otter Tail Power                | Electric bill, shed           | 100.73    |
| 10. | Stevens County Hwy              | Fuel                          | 803.10    |
| 11. | MCIT                            | Additional auto insurance due | 264.70    |
| 12. | Town & Country                  | Supplies                      | 177.98    |
| 13. | Morris Cooperative              | Fuel & repairs                | 439.81    |
| 14. | Seales & Munsterman             | Quickbooks assistance         | 137.02    |
| 15. | Morris Bearing                  | Repairs                       | 13.12     |

16. Matheson	Acetylene	50.56
17. Fastenal	Parts	41.20
18. Millborn Seeds	Seed inventory	1461.50
19. Morning Sky Greenery	Rain garden plants	757.60
20. Metro Sales	Copier Lease	102.39
21. Bremer Card Services		975.49
a. Office Maintenance		856.89
b. TSA Expenses		84.65
c. Education		33.95

VI. Old Business

- A. All non-essential business will be tabled until future meetings, including:
1. Policy handbook revisions
  2. 2021 Budget

VII. New Business

A. Cost Share Contract Approvals

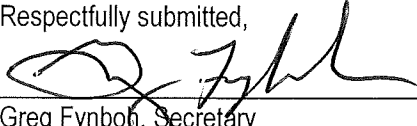
1. Lonergan moved to approve allocating funding to the following contracts. Second by Goodnough. Passed unanimously.
    - a. 8/18SCS \$4539 (\$3637 FY18 & \$902 FY19) for 75% max cost share on a rain garden.
    - b. 1/19SCS \$3134 for 75% max cost share on a rain garden.
    - c. 2/19SCS \$1852 for 75% max cost share on a rain garden.
    - d. 5-DC17 \$31,489 (\$10298.87 FY17, \$7371.75 FY18, \$4705 FY19, \$9113 FY19SCS) for 75% max cost share on a WASCOD project.
  2. Anderson moved to approve the allocation of \$10,305 to contract 75-1-19-319 for 75% max cost share on a shoreline restoration on Perkins Lake. Second by Fynboh. Passed unanimously.
- B. Goodnough moved to approve the FY2021 Observation Well Contract with the MN DNR. Second by Anderson. Passed unanimously.
- C. Anderson moved to approve the new contract for services between the WC TSA and Stevens SWCD for Technician and Engineering Services. Second by Goodnough. Passed unanimously.

VIII. Supervisor Reports

- a. The Area 2 meeting will be held virtually tomorrow at 9 a.m. We will meet at the fire hall and view it together. The board reviewed 2 resolutions which had been sent out by the Area 2 chair.
- b. Dave reported that the Pomme de Terre River Association budget committee will be meeting soon to draft the 2021 budget and the discuss the possibility of asking counties to contribute funding again.

The meeting was adjourned at 11:15 a.m.

Respectfully submitted,

  
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 Greg Fynboh, Secretary

8/11/20  
 \_\_\_\_\_  
 Date