

**Stevens Soil & Water Conservation District**  
**Regular Meeting Minutes**  
**Tuesday, May 12, 2020**  
**Via phone conference**

I. Chair Feuchtenberger called the regular meeting to order at 9:30 a.m. Board members present: Anderson, Feuchtenberger, Fynboh, Goodnough, Lonergan. Staff present: Solemsaas, Staebler. Others present: Melissa McCann, NRCS.

II. Supervisor Anderson moved to approve the agenda as amended. Second by Supervisor Goodnough. Passed unanimously.

III. Personnel Reports

A. Additions to Melissa McCann written NRCS Report: She would like to hold the Local Work Group meeting during the next SWCD meeting. She has a July deadline for sending in this information. She also mentioned some scholarships available for soil health promotional projects.

B. Additions to written staff reports

a. Solemsaas reported that we (Stevens, Traverse, Grant counties) did get the MDH grant for arsenic testing in private wells. Things are on hold with this right now, however, because of COVID-19 restrictions. He also forwarded the draft community survey to the board and the UMM interns will revise it based on comments from the board.

IV. Supervisor Lonergan moved to approve the minutes from the April regular meeting as corrected. Second by Goodnough. Passed unanimously via roll call vote.

V. Financial Matters

A. Lonergan moved to approve this month's Treasurer's Report. Second by Anderson. Passed unanimously via roll call vote.

B. Lonergan moved to approve payment of the following bills. Second by Fynboh. Passed unanimously via roll call vote.

1. Valnes Rentals	May Rent	2187.00
2. Supervisor Pay		
3. Stevens County Highway	Gas	38.07
4. OtterTail Power	Electric bill	34.51
5. Innovo	Health Insurance premiums	385.70
6. Morris Cooperative	Gas, diesel, repairs/tires	1164.32
7. Lawn & Driveway Service	Tree mats	275.00
8. Big Sioux Nursery	Tree stock	1156.92
9. Wolcyn Tree Farms	Tree stock	2382.50
10. Custom Fabrication	DOT Inspections	300.00
11. Town & Country	Supplies	191.60
12. Grant County Herald	Spring newsletter	810.64
13. Farnam's Auto Parts	Parts	142.57
14. Valu Ford	2016 Ram alignment	117.65
15. Mayhem Metal Repair	Tree planter welding/repair	75.00

16. Schumacher's	Tree stock	6582.55
17. Peterson Company	New Quickbooks file setup	1050.00
18. Bremer Bank		173.37
a. Office Maintenance		75.59
b. TSA Expenses		59.00
c. Office supplies		38.78

VI. Old Business

- A. All non-essential business will be tabled until the board can meet in person again, including:
1. Policy handbook revisions
  2. Discussion of Potential Resolutions
- B. Cost Share Contracts
1. Fynboh moved to rescind the motion from the last meeting to pay contract 2-DC19. Second by Goodnough. Passed unanimously via roll call vote. Contract will be cancelled and funding unallocated for use in future contracts.

VII. New Business


- A. Cost Share Contract Approvals
1. Anderson moved to pay \$300 for Snyder well sealing contract. Second by Goodnough. Passed unanimously via roll call vote.
- B. Fynboh moved to approve the Resolution to Support a MN Headwaters 1W1P Project. Second by Lonergan. Passed unanimously via roll call vote.
- C. Goodnough moved to approve the hire of two temporary part time summer workers, at a rate of \$15/hour for the returning worker and \$14/hour for the new worker. Second by Fynboh. Passed unanimously via roll call vote.
- D. Reminder that Supervisor election filing period runs from May 19 to June 2. Districts 1, 4 & 5 are up for election this year.

VIII. Supervisor Reports

- a. The Area 2 meeting plans are on hold for now and the meeting will more than likely be rescheduled for a later date. The Director and host district will make the call at the end of May/beginning of June.

The meeting was adjourned at 10:20 a.m.

Respectfully submitted,

  
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 Greg Fynboh, Secretary

7/14/20  
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 Date