

**Stevens Soil & Water Conservation District
Regular Meeting Minutes
Tuesday, June 9, 2020
Via phone conference**

- I. Chair Feuchtenberger called the regular meeting to order at 9:45 a.m. Board members present: Anderson, Feuchtenberger, Fynboh, Goodnough, Lonergan. Staff present: Solemsaas, Staebler. Others present: Melissa McCann, NRCS; Jeanne Ennen, County Commissioner (joined 10:20).
- II. Supervisor Goodnough moved to approve the agenda as amended. Second by Supervisor Fynboh. Passed unanimously.
- III. Personnel Reports
 - A. Additions to Melissa McCann written NRCS Report: She reviewed the Emergency Funding signups that are happening now.
 - B. Local Work Group session
 - a. The board ranked resource concerns in the county and asked questions about several aspects of conservation planning and prioritization.
 - C. Commissioner Ennen reported that there was a public hearing on Ditch 1 this morning.
 - D. Additions to written staff reports
 - a. Solemsaas reported that we've been able to get a lot of work done on projects this spring. He received the latest copy of the survey from the University last night and forwarded it to supervisors.
- IV. Fynboh moved to approve the minutes from the May regular meeting as corrected. Second by Supervisor Anderson. Passed unanimously via roll call vote.
- V. Financial Matters
 - A. Anderson moved to approve this month's Treasurer's Report. Second by Fynboh. Passed unanimously via roll call vote. Fynboh asked about the information presented in financial reports and Staebler reported that she will have reports through the second quarter for review at the next meeting.
 - B. Anderson moved to approve payment of the following bills. Second by Fynboh. Passed unanimously via roll call vote.

1. Valnes Rentals	June Rent	2187.00
2. Supervisor Pay		
3. Steve Linow	Marking flags	18.23
4. Tree World	Plantskydd inventory	236.82
5. Plantra	Tree tubes & stakes	5623.50
6. American	Education & office supplies	765.39
7. Schumacher's	Tree inventory	383.50
8. Center Point Energy	Natural gas	38.09
9. Millborn Seeds	Seed inventory	11959.92
10. Chokio Review	Legal notice (weeds)	60.00
11. Farnam's Auto Parts	Parts	103.53
12. Otter Tail Power	Electric bill	63.32
13. Stevens County Highway	Fuel	1043.95

14. Iceberg Hosting	Web site updates	175.00
15. Schumachers	Tree stock	383.50
16. Town & Country	Supplies & TSA expense	280.00
17. Morris Fire Control	Extinguisher and bracket	96.00
18. Morris Cooperative	Fuel	272.48
19. Bremer Card Services		1330.72
	a. Office Maintenance	243.45
	b. Microsoft Office subscriptions	961.88
	c. Office supplies	66.34
	d. TSA expenses	59.05

VI. Old Business

- A. All non-essential business will be tabled until the board can meet in person again, including:
 - 1. Policy handbook revisions
- B. The board and staff did not have resolutions to draft and present to the area for approval.

VII. New Business

- A. Cost Share Contract Approvals
 - 1. Loneragan moved to amend contract 75-7-16-319 to extend the completion deadline to 6/30/2021. Second by Goodnough. Passed unanimously via roll call vote.
- B. Anderson moved to approve the Chippewa River Watershed JPA. Second by Goodnough. Passed unanimously via roll call vote.
- C. Solemsaas shared his screen and asked the supervisors for input on the UMM survey. He asked supervisors to do a mock run-through of the survey and let him know of changes they would like. He will finalize with Roger at UMM and it will tentatively go out to landowners in August.

VIII. Supervisor Reports

- a. The Area 2 meeting will be postponed until a later date. The TSA will still meeting on June 18, virtually.
- b. 3 supervisors have filed for re-election and there were no other filers for the open SWCD positions.

The meeting was adjourned at 11:00 a.m.

Respectfully submitted,



 Greg Fynboh, Secretary

7/14/20

 Date