

**Stevens Soil & Water Conservation District**  
**Regular Meeting Minutes**  
**Tuesday, April 14, 2020**  
**Via phone conference**

- I. Chair Feuchtenberger called the regular meeting to order at 9:30 a.m. Board members present: Anderson, Feuchtenberger, Fynboh, Goodnough, Lonergan. Staff present: Solemsaas. Others present: Jeanne Ennen, County Commissioner.
- II. Supervisor Lonergan moved to approve the agenda as amended. Second by Supervisor Fynboh. Passed unanimously.
- III. Personnel Reports
  - A. Staebler reported for Cory Walker, NRCS, on the current work status of NRCS and the new Soil Conservationist who started this week in the Morris office.
  - B. Commissioner Ennen reported that all county meetings are being held through Zoom or phone for the time being and the board is meeting weekly until further notice. County staff are working, with a maximum of ten in the courthouse at any given time.
  - C. Additions to written staff reports
    - a. Solemsaas reported that we will plan to hold the tree handout on May 1 with social distancing measures in place. There is one potential new wetland bank in the works. Pesticide applicator tests are being handled through the state office in St Paul for the time being.
- IV. Fyboh moved to approve the minutes from the March regular meeting. Second by Lonergan. Passed unanimously via roll call vote.
- V. Financial Matters
  - A. Lonergan moved to approve this month's Treasurer's Report. Second by Supervisor Anderson. Passed unanimously via roll call vote.
  - B. Lonergan moved to approve payment of the following bills. Second by Fynboh. Passed unanimously via roll call vote.

1. Debbie Anderson	Supervisor Pay	70.16
2. Dennis Feuchtenberger	Supervisor Pay	207.79
3. Greg Fynboh	Supervisor Pay	138.52
4. Troy Goodnough	Supervisor Pay	70.16
5. Dave Lonergan	Supervisor Pay	231.19
6. Valnes Rentals	April Rent	2187.00
7. Innovo	Health insurance premiums	167.80
8. Town & Country	Supplies	20.80
9. Otter Tail Power	Electric bill, shed	31.25
10. Morris Cooperative	Diesel	94.28
11. Morris Bearing	Parts	39.44
12. Mobiz Computers	Computer updates & installation	165.00
13. Morris Area Chamber	Annual membership	100.00
14. Glacial Ridge Health	CDL screening	252.34

15. American	AIS Promotion	1340.00
16. Federated Telephone	Internet	109.95
17. Metro Sales	Copier lease	192.67
18. CenterPoint Energy	Natural gas	78.76
19. Bremer Card Services		1765.13
	a. Office maintenance	1904.25
	b. AIS	26.13
	c. Credit to Shade Tree course	cr240.00
	d. Office supplies	74.75

VI. Old Business

- A. All non-essential business will be tabled until the board can meet in person again, including:
1. Policy handbook revisions
  2. Discussion of Potential Resolutions

VII. New Business

- A. Anderson moved to approve the adoption of Resolution 2020-2 Establishing COVID-19 Pandemic Emergency Policies and Authorization. Second by Fynboh. Passed unanimously via roll call vote.
- B. Cost Share Contract Approvals
1. Fynboh moved to allocate \$16749 to contract 75-10-16-319 for up to 75% cost share on B White WASCOB project. Second by Lonergan. Passed unanimously via roll call vote.
  2. Fynboh moved to approve final payment of \$6109 to contract 2-DC19 for Fitzgerald WASCOB contract in conjunction with EQIP. Second by Anderson. Passed unanimously via roll call vote.

VIII. Supervisor Reports

- a. Feuchtenberger thanked everyone for the card his family received from the SWCD upon the death of his father.
- b. Fynboh brought up and the board discussed further the new operating procedures for the SWCD and other businesses.

The meeting was adjourned at 10:20 a.m.

Respectfully submitted,

  
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 Greg Fynboh, Secretary

7/14/20  
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 Date