

Stevens Soil & Water Conservation District
Regular Meeting Minutes
Tuesday, February 11, 2020

- I. Chair Feuchtenberger called the regular meeting to order at 9:35 a.m. Board members present: Anderson, Feuchtenberger, Goodnough, Lonergan. Staff present: Erickson, Johnston, Lembcke, Staebler, Solemsaas. Others present: Britta Haseman, NRCS; Jeanne Ennen, County Commissioner.

- II. Supervisor Goodnough moved to approve the agenda as amended. Second by Supervisor Anderson. Passed unanimously.

- III. Personnel Reports
 - A. Britta Haseman, NRCS, reported that both continuous and general CRP are open. The general signup ends Feb 29. She has been working through the contracts in order to get them processed by then. After that deadline, she'll start to work on continuous contracts, which are usually the upland acres. No EQIP contracts involving tree plantings will be funded for 2020. They are also working on signing up new 5-year CSP contracts.
 - B. Commissioner Ennen reported that the Ditch 18 project is moving forward. They are looking at having a re-determination done and are taking bids for the process.
 - C. Additions to staff reports
 - a. Solemsaas reported that he's been attending 1W1P meetings for the Bois de Sioux and Pomme de Terre Watersheds. He completed the WCA year-end reporting form. They had a TEP meeting recently to discuss 2 projects. The Chippewa is moving forward with entering into a JPA so they can complete 1W1P work. He is still working with UMM faculty on the survey to be sent out in August, tentatively. We received capacity and buffer grant funding for 2020. Set-up of the new Quickbooks software is almost finished. The water plan task force meets next week to plan 2020 activities. He is working with neighboring counties on a 2-year grant for arsenic and nitrate testing and they are contemplating ways this could piggy-back with the We Are Water exhibit.
 - b. Erickson is attending a CREP training in Glenwood tomorrow.
 - c. Lembcke reported that he's been getting a few more tree planting jobs recently. He's been working with Judy on rain garden and MAWQP workshops to be held this spring and fall.
 - d. Johnston reported that we will have a booth at the Spring Expo March 13-14 and supervisors are welcome to sign up for a shift.
 - e. Staebler had no additions to her written report.

- IV. Anderson moved to approve the minutes from the January regular meeting. Second by Goodnough. Passed unanimously.

- V. Financial Matters
 - A. Supervisor Lonergan moved to approve this month's Treasurer's Report. Second by Goodnough. Passed unanimously.
 - B. Staebler will correct the 2018 Actual column and send a corrected 2019 Budget vs Actual to the board for review.
 - C. Goodnough moved to approve payment of the following bills. Second by Anderson. Passed unanimously.

1. Debbie Anderson	Supervisor Pay	87.41
2. Dennis Feuchtenberger	Supervisor Pay	69.26
3. Troy Goodnough	Supervisor Pay	70.16
4. Dave Lonergan	Supervisor Pay	80.51
5. Valnes Rentals	February Building Rent	2187.00

6.	Adam Erickson	Employee Expenses	131.23
7.	John Lembcke	Employee Expenses	18.75
8.	Seales & Munsterman Acct	Quickbooks assistance, W-2s, year-end	360.00
9.	Stevens County Highway		26.72
10.	Otter Tail Power	Electric bill shed	33.49
11.	Wildlife Forever	AIS advertising	2000.00
12.	Pheasants Forever	Meeting registrations	105.00
13.	KMRS/KKOK	Spring Expo	200.00
14.	Chokio Review	Annual subscription	30.00
15.	Bremer Card Services		1327.11
	a. Office Maintenance	web hosting, hotspot, postage, software	488.32
	b. Supplies	office & field supplies	838.79

VI. Old Business

- A. Anderson moved to send BWSR a letter of support for the Kisgen RIM violation resolution recommended by Kisgens. Second by Lonergan. Passed unanimously.
- B. Feuchtenberger and Goodnough met with Matt to discuss staff evaluations and Chair Feuchtenberger stated that pay rates will remain the same for 2020 due to financial considerations. He thanked the staff for their continued excellent efforts. Going forward, they would like the opportunity to meet with staff members individually in order to discuss performance and district operations.

VII. New Business

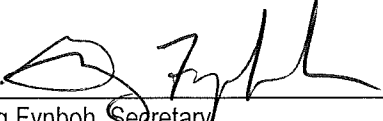
- A. Goodnough moved to approve the following cost share contract payment. Second by Lonergan. Passed unanimously.
1. Final payment of \$2696 for 75% cost share on contract 75-8-16-319 Whalen rain garden.
- B. Goodnough moved to approve the final financial reports and close-outs of the following BWSR grants. Second by Lonergan. Passed unanimously.
1. 2019 Conservation Delivery
 2. 2019 PRAP
 3. 2019 LWMP
 4. 2018 WCA
 5. 2018 Buffer Cost Share (\$47,270 returned funds)

VIII. Supervisor Reports

- a. MASWCD Legislative Briefing & Day at the Capitol will be held March 24-25
- b. Area 2 meeting will be held March 11.
- c. Reminder to complete the Campaign Finance report prior to January 31 if you haven't already done so.
- d. Troy gave a summary of his recent trip to Germany.

The meeting was adjourned at 11:30 a.m.

Respectfully submitted,



 Greg Fynboh, Secretary

3/10/20

 Date