

**Stevens Soil & Water Conservation District**  
**Regular Meeting Minutes**  
**Tuesday, October 15, 2019**

- I. Chair Goodnough called the regular meeting to order at 9:30 a.m. Board members present: Anderson, Feuchtenberger, Fynboh, Goodnough, Lonergan. Staff present: Erickson, Johnston, Lembcke, Staebler, Solemsaas. Others present: Cory Walker, NRCS.
- II. Supervisor Lonergan moved to approve the agenda as amended. Second by Supervisor Fynboh. Passed unanimously.
- III. Personnel Reports
  - A. Cory Walker gave an NRCS Update. He will plan to be at the December and January SWCD meetings as well. He gave the board and staff a business cell phone number in case we need to reach him when he is in another office. He has been working on CSP appointments with landowners. He reported that Stevens led the NW area in CSP and EQIP signups this last round. Construction season has been challenging once again because of the wet conditions. He is working on promotion of programs within Precision Ag, to take unproductive land out of production. There will be new conservation planning and ranking software coming out in 2020. Some current projects are on hold as we wait for new rules related to the 2018 Farm Bill. There has finally been a new hire in Wheaton. State Conservationist Troy Daniell will be in the Morris Area October 28-29.
  - B. No commissioner's report.
  - C. Additions to written staff reports:
    - a. Solemsaas has been working on 1W1P process with both the PDTRA and the Chippewa River Watershed Project. He has a wetland bank site visit this afternoon. The Chippewa River Watershed Project has paid back monies owed to BWSR and is starting to reorganize. They will become an association, similar to the PDTRA, instead of a watershed project. The Chippewa watershed makes up 26% of Stevens County. The goal is to have staff in place by the end of next year.
    - b. Erickson has been working on getting a RIM site embankment that failed repaired. He is also following up with BWSR on the Kisgen RIM violation. BWSR will be corresponding with the landowner until the matter is resolved. He's also been working on some other easement boundaries.
    - c. Lembcke reported that there is one rain garden that will probably not get finished by the contract deadline because of wet conditions. The board may need to meet to amend/extend this contract. He's been working on some vehicle maintenance and repairs.
    - d. Johnston reported that she is going to recruit some new sponsors for Conservation Day next year. She recently spoke to the Lions. The board made some additional suggestions. The newsletter was sent out in September this year and the timing seemed to be better.
- IV. Supervisor Feuchtenberger moved to approve the minutes from the September regular and special meetings. Second by Supervisor Anderson. Passed unanimously.

V. Financial Matters

A. Fynboh moved to approve this month's Treasurer's Report. Second by Anderson. Passed unanimously.

B. Fynboh moved to approve payment of the following bills. Second by Lonergan. Passed unanimously.

1. Debbie Anderson	Supervisor Pay	140.32
2. Dennis Feuchtenberger	Supervisor Pay	138.52
3. Greg Fynboh	Supervisor Pay	83.76
4. Troy Goodnough	Supervisor Pay	70.16
5. Dave Lonergan	Supervisor Pay	241.81
6. Valnes Rentals	October Building Rent	2187.00
7. Judy Johnston	Employee expenses	19.63
8. Innovo	Insurance premiums	1655.60
9. Morris Lumber	AIS & Rain garden supplies	201.82
10. Bakko Brothers	Parts	41.60
11. Town & Country	Supplies	266.82
12. Morris Fire Control	Annual maintenance	136.75
13. Willie's Super Valu	Conservation Day & mtg expenses	278.67
14. Morris Cooperative	Gas & repairs	254.71
15. Napa	Parts	92.03
16. DJN Electric	Repairs	65.78
17. Stevens County Times	Advertising	40.00
18. Ottertail Power	Electric bill	24.95
19. Sweet Lily's	Supervisor expense	57.71
20. American	Conservation Day	912.04
21. Audubon Ctr of the North Woods	Conservation Day presentations	1267.88
22. HPS Rentals	Conservation Day porta-pots	171.00
23. Metro Sales	Copier Lease	231.88
24. Federated Telephone	Internet service	109.95
25. Minnewaska Schools	Conservation Day bus stipend	150.00
26. Morris Area Schools	Conservation Day bus stipend	150.00
27. BBE Schools	Conservation Day bus stipend	172.00
28. Hancock School	Conservation Day bus stipend	75.00
29. Bremer Card Services		2013.70
	Office Maintenance	78.40
	Office Supplies	73.87
	Conservation Day expenses	42.10
	BWSR Academy lodging/meals	1027.54
	Employee expenses	532.47
	Supervisor expenses	30.00
	TSA Reimbursable expenses	163.51

VI. No Old Business

VII. New Business

- A. Lonergan moved to approve the Management Representation Letter to be sent to Peterson Company Ltd. Second by Feuchtenberger. Passed unanimously. Lonergan moved to approve the submission of the draft audit to the state. Second by Feuchtenberger. Passed unanimously.
- B. Anderson moved to approve payment of \$2000 for cost share on a septic system upgrade using Water Plan funding. Second by Fynboh. Passed unanimously.
- C. Fynboh moved to approve the 2020 Local Capacity & Buffer Law grant agreement. Second by Feuchtenberger. Passed unanimously. The county will again contribute \$14,400 in match funding although BWSR will not match this amount this fiscal year.
- D. Feuchtenberger moved to pay \$375 to contract 1-BUFFER. Second by Anderson. Passed unanimously.
- E. The board conducted resolution voting.
- F. Erickson asked the board for input on how to handle foxtail that's coming in to cover crop and other newly-established seedings or unplanted areas.
- G. Solemsaas showed the board a draft of the Pomme de Terre 1W1P document, which will begin the formal review process soon.

VIII. Supervisor Reports

- A. Board members received a copy of the MASWCD Convention at a Glance program. The December Stevens SWCD meeting will probably need to be rescheduled since members will be at convention that day.
- B. Fynboh reported on a recent report to Morris's sister city in Germany. The group, sent on behalf of the Morris Model, toured a bio-energy park as part of the visit. He learned a lot about the economic and environmental benefits of the projects they have implemented and came back with many ideas for similar things we could implement here.

The meeting was adjourned at 12:00 p.m.

Respectfully submitted,



Debbie Anderson, Secretary



Date