

Stevens Soil & Water Conservation District
Regular Meeting Minutes
Tuesday, April 9, 2019

- I. Chair Goodnough called the regular meeting to order at 9:30 a.m. Board members present: Anderson, Feuchtenberger, Fynboh, Goodnough. Staff present: Erickson, Jenc, Johnston, Lembcke, Linow, Solemsaas, Staebler. Others present: Cory Walker, NRCS; Jeanne Ennen, Stevens County Commissioner.

- II. Supervisor Feuchtenberger moved to approve the agenda as amended. Second by Supervisor Fynboh. Passed unanimously.

- III. Personnel Reports
 - A. District Conservationist Walker gave an NRCS Report and conducted the annual Local Work Group meeting. He again talked about the new staffing and changes within NRCS structure. He'll have less and less time here as he starts working with other counties as well. Adjusting to the provisions of the new Farm Bill will cause some delays in program delivery, but for now, CSP will have a new sign-up. He had 80 applications for EQIP and 12 were funded. The local work group looked at potential project areas and ranked resource concerns.
 - B. Commissioner Ennen mentioned a planning and zoning meeting April 22 regarding the CUP for the proposed pipeline and how it will cross under the Pomme de Terre River. She also noted that the board of commissioners is also holding public meetings in May and June regarding changing the legal age for using tobacco to 21.
 - C. Additions to written staff reports:
 - a. Solemsaas reported that they had a good turnout for the Bois de Sioux 1W1P public meetings. He's looking at putting in a natural gas pipeline to the shed to avoid the need for and cost of an LP tank. He has been trying to find a drone policy but hasn't been able to model other SWCDs. He's also working on a shoreline restoration at the public access on Perkins Lake.
 - b. Erickson is still recruiting for buffer compliance. He will have a meeting soon with the landowner involved in the RIM non-compliance issue. BWSR may consider a 1:1 replacement ratio. Chippewa Watershed Project released their staff and is now using a facilitator to close existing grants and try to wrap things up. There will be a seeding training in the area on June 12 and he's been working with BWSR staff to organize.
 - c. Lembcke is working on finalizing the tree orders. Walk In Access opened for new applications until April 30.
 - d. Jenc has been working on getting new AIS signage for the public access at Perkins Lake. Goodnough asked if there are any good videos showing the proper way to clean a boat after use and Solemsaas pulled one up online.
 - e. Johnston and Jenc are working on a family fin night at the Perkins public access on June 19. She will be attending the state Envirothon next week. She noted there's a speaker at UMM talking about conflicts and hot topics in conservation.
 - f. Staebler is working on preparations for the June Area 2 meeting.

- IV. Supervisor Anderson moved to approve the minutes from the March meeting. Second by Fynboh. Passed unanimously.

V. Financial Matters

A. Fynboh moved to approve this month's Treasurer's Report. Second by Anderson. Passed unanimously.

B. Feuchtenberger moved to approved payment of the following bills. Second by Anderson. Passed unanimously.

1. Debbie Anderson	Supervisor Pay	201.22
2. Dennis Feuchtenberger	Supervisor Pay	207.79
3. Greg Fynboh	Supervisor Pay	83.76
4. Troy Goodnough	Supervisor Pay	70.16
5. Valnes Rentals	April Building Rent	2187.00
6. Judy Johnston	Employee expenses: mileage	32.48
7. John Lembcke	Employee expenses	125.00
8. Adam Erickson	Employee expenses	88.42
9. Town & Country	Supplies	104.55
10. American	Promotional items	722.78
11. Audubon Center of the North Woods	Classroom presentations	1673.39
12. Baker Graphics	AIS promotional items	413.00
13. Metro Sales	Copier lease	144.36
14. Morris Area Chamber	2019 Dues	100.00
15. Federated Telephone	Internet	109.95
16. Ottertail Power	Electric bill	46.09
17. State Auditor's Office	2017 audit	56.00
18. Morris Lumber	Shelving construction materials	78.00
19. Stevens County Hwy	Gas	59.04
20. Image Xperts	AIS promo	75.00
21. Midwest Machinery	Tractor parts (mirror)	150.57
22. Morris Cooperative	Fuel	204.58
23. Bremer Card Services		2995.76
a. Legislative Days Expenses		595.93
b. Office Maintenance		17.90
c. Office Supplies		325.21
d. ESRI ArcMap maint agreement		1500.00
e. Employee expense		37.84
f. Shop supplies		346.35
g. Promotional		172.53
24. Farnam's Auto Parts/TSA vehicle expense		23.48
25. Frontier Precision	GIS Training	395.00

VI. Old Business

A. The board and staff discussed the handouts sent prior to the retreat next week and were asked to share their thoughts and ideas.

B. Expectations for the retreat and homework/input needed prior to that were discussed.

VII. New Business

- A. Fynboh moved to approve the 2019 CWF Contract for Services with the PDTRA. Second by Anderson. Passed unanimously.
- B. There were no proposed resolutions from the group.
- C. Feuchtenberger moved to approve the installation of a natural gas pipeline to the shed. Second by Anderson. Passed unanimously.
- D. Cost Share activity
 - 1. Anderson moved to approve the use of 2018 Local Capacity Match to pay for the \$6000 cost share payment to 75-35-14-CWF. Second by Fynboh. Passed unanimously.
 - 2. Fynboh moved to approve final payment of \$903 to contract 4-18SCS Stallman rain garden. Second by Feuchtenberger. Passed unanimously.
 - 3. Fynboh moved to allocated Buffer Cost Share funding to the following three contracts. Second by Anderson. Passed unanimously.
 - i. 1-Buffer \$375 Schmidgall
 - ii. 2-Buffer \$750 Riley
 - iii. 3-Buffer \$780 Kampmeier
 - 4. Anderson moved to approve the sale of the 4-ft Truax grain drill. Second by Fynboh. Passed unanimously. There is a landowner interested at \$7000.
 - 5. Anderson moved to approve the amended workplan for 2019 Local Capacity Grant, to include funding for seasonal staff and a vehicle purchase. Second by Feuchtenberger. Passed unanimously.

VIII. Supervisor Reports


- a. Feuchtenberger attended the Area 2 meeting. Fynboh attended the Bois de Sioux meeting where they voted on resource issues and uses for funding.
- b. Reminder: Board and Staff retreat will be held April 16 at UMM from 9-4
- c. Reminder: June Area 2 meeting will be coming up soon, hosted by Chippewa SWCD.

The meeting was adjourned at 12:00 p.m.

Respectfully submitted,



Debbie Anderson, Secretary



Date