

Stevens Soil & Water Conservation District
Regular Meeting Minutes
Tuesday, September 11, 2018

- I. Chair Fynboh called the regular meeting to order at 9:30 a.m. Board members present: Anderson, Fynboh, Goodnough, Lonergan. Staff present: Erickson, Jenc, Johnston, Linow, Solemsaas, Staebler. Others present: Jeanne Ennen, county commissioner.
- II. Supervisor Goodnough moved to approve the agenda as amended. Second by Supervisor Anderson. Passed unanimously.
- III. Personnel Reports
 - A. No NRCS Report. District Conservationist Walker is on FMLA, Haseman is out working on constructions, which are in full swing.
 - B. Commissioner Ennen reported that the county board would like to meet with the SWCD board member and staff regarding buffer compliance and assessment. She noted upcoming meeting dates that would work. There will also be a meeting regarding abandonment of JD #2. Commissioner Gausman recently passed away.
 - C. Additions to written staff reports:
 - a. Erickson showed the board a map and details about a ditch buffer project for discussion.
 - b. Jenc was married August 25 and will be going on a honeymoon sometime this winter. She reported on AIS activity and new certifications.
 - c. Johnston interviewed Steve Howe, the 2018 Outstanding Conservationist and is preparing an article for publication in the local paper.
 - d. Linow reported that project constructions have begun and he'll be traveling to all counties to assist.
- IV. Anderson moved to approve the minutes from the August 2018 regular meeting. Second by Goodnough. Passed unanimously.
- V. Financial Matters
 - A. Supervisor Lonergan moved to approve this month's Treasurer's Report. Second by Anderson. Passed unanimously.
 - B. Lonergan moved to approved payment of the following bills. Second by Anderson. Passed unanimously.

1. Valnes Rentals	September Building Rent	2187.00
2. Grant County Herald	Newsletter printing & mailing	776.66
3. Morris Lumber & Millwork	Rain garden catch basins	107.97
4. Morris Cooperative	Diesel & chemical	332.50
5. Morning Sky Greenery	Plant stock	1663.85
6. Bankord's	Rain garden elbows	28.00
7. Bremer Card Services		1405.64
8. Education expenses	165.77	
9. Office Maintenance	143.69	
10. Employee expenses	648.44	

11. Office supplies	63.37	
12. TSA expenses	384.37	
13. Custom Fabrication	Trailer ramp repair	103.00
14. Stevens County Highway		1080.43
15. Gas & diesel	734.43	
16. Rain garden skidsteer & dump truck rental		346.00
17. Otter Tail Power	Electric bill	21.16
18. Agassiz Seed	Seed inventory	135.80
19. Town & Country	Supplies	350.48
20. Forum Communications	Fair advertising	40.00
21. Napa	Parts	46.24
22. Morris Bearing		29.92

VI. Old Business

- A. The start date deadline for a new health insurance program was postponed so the staff will meet this month to discuss options and choose a plan.
- B. Lonergan moved to accept the bid for shed expansion project from Morris Lumber and Millwork. Goodnough seconded and all members voting aye the motion passed. The board discussed heating and other options. MLM is working on lining up subcontractors.
- C. Lonergan moved to accept the bid from McGinnis Appliance for replacement of the compressor only on the tree cooler. Second by Goodnough. Passed unanimously.

VII. New Business


- A. Solemsaas asked the board for input on the 2019 Local Capacity Grant workplan.
- B. Lonergan moved to approve the 2019 Local Capacity Services Grant Agreement. Second by Anderson. Passed unanimously.
- C. Cost Share Approvals
 - 1. Contract Payment
 - a. Lonergan moved to approve the payment of \$450 (75%) to contract 7/18SCS for an alternative tile intake project. Anderson seconded. Fynboh abstained. Motion passed.

VIII. Supervisor Reports

- 1. Lonergan, Feuchtenberger and Fynboh will attend the Area 2 meeting on September 19.

The meeting was adjourned at 11:15 a.m.

Respectfully submitted,



 Dave Lonergan, Secretary

10/9/18

 Date