

**Stevens Soil & Water Conservation District
Regular Meeting Minutes
Tuesday, May 8, 2018**

- I. Chair Fynboh called the regular meeting to order at 9:35 a.m. Board members present: Anderson, Fynboh, Goodnough, Lonergan. Staff present: Solemsaas, Staebler.
- II. Supervisor Goodnough moved to approve the agenda as amended. Second by Supervisor Anderson. Passed unanimously.
- III. Personnel Reports
 - A. There was no NRCS report. Cory is working in Swift County two days each week.
 - B. The PDTRA Update will be tabled until the June meeting.
 - C. Additions to written staff reports:
 - a. Solemsaas discussed plans submitted recently for the shed expansion. He is working with the City of Morris on a project.
 - b. Staebler had no additions.
 - c. Other staff are working on tree plantings.

- IV. Supervisor Lonergan moved to approve the minutes from the April 2018 regular meeting. Second by Goodnough. Passed unanimously.

- V. Financial Matters
 - A. The board reviewed procedure related to filling out Supervisor Expense Reports.
 - B. Board members and staff signed the updated signature card for the bank.
 - C. Lonergan moved to approve this month's Treasurer's Report. Second by Anderson. Passed unanimously.
 - D. Goodnough moved to approved payment of the following bills. Second by Anderson Passed unanimously.

1. Debra Anderson	Supervisor Pay	86.51
2. Greg Fynboh	Supervisor Pay	165.78
3. Troy Goodnough	Supervisor Pay	70.17
4. Dave Lonergan	Supervisor Pay	79.98
5. Valnes Rentals	May Building Rent	2187.00
6. Midwest Machinery	2017 Tractor leases	3450.00
7. Town & Country	Supplies	19.56
8. American	Logo wear	34.00
9. Wolcyn	Tree stock	2078.75
10. Morris Cooperative	Gas	33.32
11. Willie's	Mgr Mtg	30.75
12. Bremer	Employee expenses & office supplies	2581.02
13. HEI	Golf course study	4551.00
14. Custom Fabrication	DOT inspections	225.00
15. Matt Solemsaas	Employee expenses	10.57

VI. Old Business

- A. The board had no draft resolutions to be approved prior to the Area 2 meeting.
- B. Anderson moved to approve the RIM Corrective Action response letter submitted by the landowner regarding the Kisgen RIM. Second by Lonergan. Passed unanimously. Adam will send the letter on for BWSR board consideration.
- C. Discussion and approval of Job Approval Authority was tabled until next month.
- D. Anderson moved to approve the PRAP comment letter drafted by Solemsaas and to submit it to BWSR. Second by Lonergan. Passed unanimously.

VII. New Business


- 1. Lonergan moved to approve the \$2275 bid from Peterson Company Ltd for completion of the 2017 financial statement audit. Second by Goodnough. Passed unanimously.
- 2. Goodnough moved to approve the 2017 Local Capacity Grant financial report as submitted during the recent BWSR reconciliation of that grant. Second by Lonergan. Passed unanimously. 75% of the grant has been spent to date.
- 3. Cost Share Approvals
 - a. Goodnough moved to approve \$300 in well dealing cost share (2018 CLWP) for Lonergan well sealing. Second by Anderson. Passed with approval by 3; Lonergan abstained.
 - b. Lonergan moved to allocate district capacity cost share funding to the following three contracts which are being completed and partially funded as part of the EQIP program. Second by Goodnough. Passed unanimously. All contracts are slated to be completed in the 2018 calendar year.
 - i. \$2455 to 1-DC17 Spohr grassed waterway
 - ii. \$2378 to 2-DC18 Asmus side inlet
 - iii. \$6430 to 3-DC18 Schneider wast closure
- 4. Goodnough authorized payment of expenses for Judy Johnston to attend the National Envirothon in Idaho in July. Second by Lonergan. Passed unanimously.

VIII. Supervisor Reports


- 1. Supervisor Goodnough asked if it would be possible to take a tour of the county and also see pictures of existing projects we have installed and/or funded. He would also like more time to discuss the APO work that's being done.
- 2. Fynboh attended the Bois de Sioux meeting with Solemsaas and discussed some of the issues they are having with developing a joint powers entity to handle 1W1P activity.

The meeting was adjourned at 12:50 p.m.

Respectfully submitted,



Dave Lonergan, Secretary



Date