

Stevens Soil & Water Conservation District
Regular Meeting Minutes
Tuesday, July 10, 2018

- I. Chair Fynboh called the regular meeting to order at 9:30 a.m. Board members present: Anderson, Feuchtenberger, Fynboh, Goodnough, Lonergan. Staff present: Erickson, Johnston, Lembcke, Solemsaas, Staebler, Weichmann. Others present: Cory Walker, NRCS (report only); Pete Waller, BWSR; Jeanne Ennen, county commissioner.

- II. Supervisor Feuchtenberger moved to approve the agenda as amended. Second by Supervisor Lonergan. Passed unanimously.

- III. Personnel Reports
 - A. Pete Waller gave a BWSR report and handed out a written summary as well. He primarily updated the board on recent legislative efforts.
 - B. Cory Walker gave a report on recent NRCS activities. The intern, Patrick Rhodes, will be in the office until August 14. 100% of the county's CSP applications were chosen for funding. He met with area cooperatives and vendors regarding mixes and other concerns related to cover crops input through the EQIP program. He noted that Gary Watson will retire on August 3. He will be in the Morris office on August 1 for some housekeeping items. There has been no replacement designated yet. Walker recently attended a LWG meeting. He handed out a map of the new regions being discussed for NRCS. There will be 4 hub offices in Detroit Lakes, Baxter, Faribault and Marshall. A new state conservationist will begin work July 22. He thanked the board for Kasey's excellent help getting CRP contracts processed.
 - C. The board tabled verbal additions to the written staff reports which were distributed with the board packets. Except:
 - a. Solemsaas mentioned the golf course project and potentially asking for other funds (not CWF) for this project. He noted that the other waters resolution passed at the county level and mentioned that the tractors we were leasing were both sold, so John Deere will be replacing those with different models.
 - b. Staebler discussed the integration of the new time tracking application with Quickbooks.
 - c. After the meeting, Johnston discussed the Outstanding Conservationist nominations with the board. Voting/selection will take place next month and Erickson discussed the RIM action plan particulars with the board.

At 10 a.m., Jeff Kisgen met with board members to discuss the process and particulars of a RIM easement violation letter he received from BWSR. The board discussed options he may have for bringing the easement into compliance and will continue to correspond with BWSR on the matter. Regular board matters continued after this discussion. BWSR Board conservationist Pete Waller recommended putting easements into a GIS layer in an effort to help the county and its townships determine whether or not they should issue building permits in certain areas.

- IV. Lonergan moved to approve the minutes from the June 2018 regular meeting. Second by Feuchtenberger. Passed unanimously.

V. Financial Matters

- A. Supervisor Anderson moved to approve this month's Treasurer's Report. Second by Supervisor Goodnough. Passed unanimously.
- B. Feuchtenberger moved to approved payment of the following bills. Second by Lonergan. Passed unanimously.

1. Debra Anderson	Supervisor Pay	86.52
2. Dennis Feuchtenberger	Supervisor Pay	154.87
3. Greg Fynboh	Supervisor Pay	179.41
4. Troy Goodnough	Supervisor Pay	70.16
5. Dave Lonergan	Supervisor Pay	79.97
6. Valnes Rentals	July Building Rent	2187.00
7. Chris Staebler	Mileage SWCD admin session	190.75
8. Morris Grain	Seed oats	17.25
9. Randeek Hokanson	SWELL Coordination, half year	2500.00
10. Mobiz Computers	Tech support	45.00
11. Metro Sales	Printer service	155.00
12. Otter Tail Power	Electric bill	102.82
13. Agassiz Seed	Seed inventory	3744.80
14. Town & Country	Supplies	89.59
15. Morris Cooperative	Diesel	196.78
16. Morris Bearing		19.80
17. Stevens County Highway	Gas	1362.48
18. Bremer Card Services		3556.78
a. National Envirothon registration	1800.00	
b. National Envirothon travel expenses	667.40	
c. Postage	145.65	
d. Office Maintenance	104.81	
e. Office supplies	22.16	
f. Drone parts	99.00	
g. Employee expenses	113.92	
h. Quickbooks payroll subscription	603.84	

VI. Old Business

- A. Solemsaas updated the board on bids he received for the shed expansion project. They decided to go with the lesser bid.
- B. See Kisgen above.

VII. New Business

- A. The board discussed transport fees for projects with special considerations but took no action to revise policy at this time.
- B. The board discussed changes to the construction plans for the shed addition and Solemsaas will come back next month with additional information about cost and contractors available.
- C. Goodnough moved to approve the Contract for Technical and Engineering Services with the WCTSA2 and the Joint Powers Agreements for the completion of and reimbursement for work on the MAWQCP. Second by Feuchtenberger. Passed unanimously.
- D. Feuchtenberger moved to approve the contract with the MN DNR for the monitoring of observation wells in the county. Second by Goodnough. Passed unanimously.

E. Cost Share Approvals

1. Lonergeran moved to approve the allocation of \$15005 in District Capacity funding for a WASCOB project (Van Horn) contract #4DC18. Second by Anderson. Passed unanimously.
2. Goodnough moved to approve the allocation of up to 75% State Cost Share funding to the following four contracts. Second by Lonergan. Passed unanimously.
 - a. \$1374 to contract 1/18SCS M Hansen rain garden
 - b. \$1254 to contract 2/18SCS H Waye rain garden
 - c. \$1119 to contract 3/18SCS P Ray rain garden
 - d. \$903 to contract 4/18SCS K Stallman rain garden

F. Goodnough moved to approve the Bois de Sioux 1W1P Policy Committee Rules. Second by Lonergan. Passed unanimously.

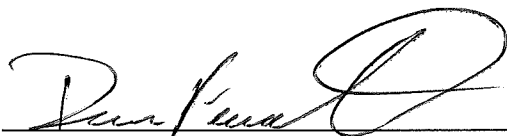
VIII. Supervisor Reports

1. Fynboh appointed Anderson as the alternate for Bois de Sioux committee. Goodnough will serve as second alternate. Next meeting will be August 23 at 8 a.m.
2. Goodnough asked to see examples of the cover letters that are sent with easement correspondence. He also mentioned that the latest round of MPCA Green Corps applications just closed but that we might want to consider an application in the next round. He also suggested a tour of Morris rain gardens to highlight upkeep and maintenance and touch base with the homeowners on how they think they are working.

IX. Commissioner Ennen noted that the land lease related to the shed expansion was approved by the county.

The meeting was adjourned at 11:45 a.m.

Respectfully submitted,



Dave Lonergan, Secretary

8-14-18

Date

