

Stevens Soil & Water Conservation District
Regular Meeting Minutes
Tuesday, April 10, 2018

- I. Chair Fynboh called the regular meeting to order at 9:30 a.m. Board members present: Anderson, Feuchtenberger, Fynboh, Goodnough, Lonergan. Staff present: Erickson, Johnston, Lembcke, Linow, Solemsaas, Staebler, Wiechmann. Others present: Jeanne Ennen, county commissioner; Cory Walker, NRCS; Dale Krystosek & Pete Waller, BWSR.
- II. Supervisor Feuchtenberger moved to approve the agenda as amended. Second by Supervisor Goodnough. Passed unanimously.
- III. Dale Krystosek presented the draft PRAP report. Comments were taken from Pete Waller as well as SWCD board members regarding the review process and the findings of the report. The SWCD may now issue a comment letter prior to finalizing the report. Matt will draft this letter and bring it for approval at the next meeting.
- IV. Reports
 - A. Cory Walker gave a verbal NRCS report.
 - a. The local work group meeting held March 20 went well. Participants identified WASCOBs and cover crops as top priorities. The group identified a sub watershed of the Pomme de Terre River in the southwestern part of the county as their target area for concerns this year.
 - b. He noted that the acting state conservationist will be leaving the area to take another position and the areas and structure of NRCS will likely be changing.
 - c. He gave updates on EQIP and other federal programs.
 - B. Additions to written staff reports:
 - a. Solemsaas updated the board on progress with the addition to the storage shed. Plans will be adjusted to build onto the west end of the shed. The 2018 capacity grant work plan has been approved and this includes funding for the shed addition and additional office furnishings. He has been working with the City of Morris on improving a natural area along Green River and with the city and Pheasants Forever on another native plot in town as well. He submitted nutrient management and engineering training requests to the NRCS. He showed a power point presentation summarizing the results of the feasibility study conducted at the golf course. He outlined preliminary findings and recommendations by Houston Engineering, the consultants on the project. It's anticipated that they will be able to apply for funding for project construction in August of this year. He asked the board about the possibility of assigning technical approval authority for rain garden designs to Steve Linow. Staebler will prepare a list of job approval authority for each employee for approval at the next meeting.
 - b. Erickson reported that he is working with the landowner on the RIM violation mentioned last month and trying to work out an action plan without needing additional action from the state. The board will need to approve the landowner's response to the letter he received from BWSR at the next meeting. He attended a good training on side inlets.
 - c. Lembcke mentioned that the tree handout will be delayed one week because of the weather.

- d. Johnston has been working on the newsletter as well as radio spots and other PSAs and spring education events for students.
- e. Wiechmann reported that she's working on CRP re-enrollments and AIS presentations. She has also received 11 applications for MAWQCP. She showed photos and gave a summary of her trip to Washington DC with the MASWCD Leadership Institute.
- f. Staebler has already started working on drafting a data practices policy, as directed by the recent PRAP.

C. Other Reports

- a. Pete Waller thanked the district for their cooperation and assistance during the PRAP process and for all their work related to the buffer law, elink annual reporting and work plans.
- b. Commissioner Ennen had no updates to report that were not discussed within the meeting.

V. Supervisor Lonergan moved to approve the minutes from the March 2018 regular meeting. Second by Supervisor Anderson. Passed unanimously.

VI. Financial Matters

A. Feuchtenberger moved to approve this month's Treasurer's Report. Second by Lonergan. Passed unanimously.

B. The board reviewed the 2017 financial statements and budget vs actual reports for year-end 2017 and Quarter 1 2018.

C. Lonergan moved to approved payment of the following bills. Second by Goodnough. Passed unanimously.

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| 1. Debra Anderson | Supervisor Pay | 346.05 |
| 2. Dennis Feuchtenberger | Supervisor Pay | 373.56 |
| 3. Greg Fynboh | Supervisor Pay | 331.55 |
| 4. Troy Goodnough | Supervisor Pay | 140.32 |
| 5. Dave Lonergan | Supervisor Pay | 239.91 |
| 6. Valnes Rentals | April Building Rent | 2187.00 |
| 7. John Lembcke | Employee expenses, Shade Tree training | 46.16 |
| 8. Chris Staebler | Employee expenses | 26.71 |
| 9. Kasey Wiechmann | Employee expenses | 31.41 |
| 10. Plastillite | AIS promo | 123.89 |
| 11. American | Board member shirt | 46.50 |
| 12. Federated Telephone | Internet connection | 109.95 |
| 13. Mobiz Computers | Screens & cords | 841.83 |
| 14. Houston Engineering | Golf course feasibility study | 1317.00 |
| 15. Town & Country | Supplies | 33.98 |
| 16. Audubon Center | In-school Northwoods Niches presentation | 784.47 |
| 17. Hannaher's | Office furniture | 19397.97 |
| 18. Morris Cooperative | Diesel | 134.25 |
| 19. Willie's Super Valu | Area 2 & LWG meeting expenses | 108.63 |
| 20. Area 2 Envirothon | Annual water plan allocations | 500.00 |
| 21. Plantra | Tree tube inventory | 3553.00 |
| 22. Stevens County Highway | Gas | 76.09 |
| 23. Forum Communications | Legal Meeting notice | 58.00 |

VII. Old Business

- A. Area 2 meeting went well and a lot of good comments were received from districts who attended.
- B. Administrator Solemsaas swore in newly-appointed Supervisor Debbie Anderson and she recited the oath of office.

VIII. New Business


- 1. Staebler mentioned to the board and staff that any potential resolutions need to be drafted and approved at the next board meeting, prior to being sent on to the Area for consideration.
- 2. Feuchtenberger moved to authorize final payment of \$1045.17 to contract 7-DC16 (Staples WASCObS), resulting in 75% cost share on total project cost, in conjunction with EQIP. Second by Lonergan. Passed unanimously. Slippage of \$136.68 may be reallocated if spent prior to 12/31/2018.
- 3. Lonergan moved to authorize final payment of \$519.69 to contract 2/16 (State Cost Share Woodke WASCObS) resulting in 75% cost share on total project cost, in conjunction with EQIP. Second by Feuchtenberger. Passed unanimously. Slippage of \$229.34 may be reallocated if spent prior to 12/31/2018.
- 4. Lonergan moved to approve the increase in price to \$2 per tree stake effective today. Second by Feuchtenberger. Passed unanimously. New inventory was purchased at an increased cost to the district. Price will remain the same for pending projects that already have estimates.
- 5. Lonergan moved to approve the Buffer Alternative Tile Intake as an approved conservation practice in Stevens County. Second by Anderson. Passed unanimously.
- 6. Goodnough moved to approve the 2018 billing rates for current SWCD staff, as determined by using the BWSR Billing Rate calculator option 2. Second by Anderson. Passed unanimously.

IX. Supervisor Reports

- 1. Supervisors had no additions to items already covered in the business meeting.

The meeting was adjourned at 12:50 p.m.

Respectfully submitted,



Dave Lonergan, Secretary

5-8-18
Date

