

**Stevens Soil & Water Conservation District
Regular Meeting Minutes
Wednesday, March 14, 2018**

- I. Chair Fynboh called the regular meeting to order at 9:30 a.m. Board members present: Anderson, Feuchtenberger, Fynboh, Goodnough, Lonergan. Staff present: Erickson, Johnston, Solemsaas, Staebler, Wiechmann. Others present: Jeanne Ennen, county commissioner; Cory Walker, NRCS.

- II. Supervisor Feuchtenberger moved to approve the agenda as amended. Second by Supervisor Goodnough. Passed unanimously.

- III. Reports
 - A. Cory Walker gave a verbal NRCS report.
 - a. There was a civil rights audit done in the Morris Field Office by national NRCS staff yesterday. He thanked Supervisor Goodnough for his help with the interview process.
 - b. There is a soil health training tomorrow.
 - c. Walker gave program updates on EQIP and other NRCS programs. There was \$1.7M requested in Stevens County EQIP projects and contracts using \$1M of that have tentatively been approved.
 - d. He noted some changes seen since the Acting State Conservationist began.
 - B. Additions to written staff reports:
 - a. Solemsaas discussed renovation of the storage shed and potential issues with land ownership and location of the structure. The 2018 Local Capacity grant needs a work plan adjustment to account for \$14,400 which will not be spent for use of the county GIS program, since they decided not to go with this system. The board agreed that funding should be used for further office updates and shed renovations. He and technical staff participated in an in-office Trimble training. The Bois de Sioux Watershed District has agreed to act as the fiscal host for the BDS 1W1P grant. The PRAP report should be completed in April. He and Supervisor Feuchtenberger will be attending the Chippewa Watershed Project meeting later this week to discuss a JPA/JPB. The local work group meeting will be held March 20.
 - b. Erickson has been working on CREP promotion. He attended a hydrology training and he's preparing to take his pesticide applicator's license test online soon.
 - c. Lembcke is at the Shade Tree Short Course this week.
 - d. Weichmann will present a power point of photos from her trip to Washington DC through the MASWCD Leadership Institute. She'll be attending a side inlet training in April. She and Judy are putting together AIS prevention education and promotion materials for use in presentations at area schools.
 - e. Johnston has been working on in-school programs this early spring and preparations for the Area 2 Envirothon are going well. Goodnough mentioned to be sure we note the SWCD presence/involvement when presenting to the schools. This year's annual review was published with the Stevens County Times in mid-February. She will be looking at other options for printing of the annual review next year. She has been helping Chris with web site updates.

- f. Staebler reported that required web site updates are done. She will be helping at the Spring Expo this weekend. The financial statements have been received by the CPA and she is going through them prior to submission to BWSR. They will be available at the next board meeting.

IV. Supervisor Lonergan moved to approve the minutes from the February 2018 regular meeting.
Second by Feuchtenberger. Passed unanimously.

V. Financial Matters

A. Feuchtenberger moved to approve this month's Treasurer's Report. Second by Goodnough.
Passed unanimously.

B. Goodnough moved to approved payment of the following bills. Second by Lonergan. Passed unanimously.

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| 1. Dennis Feuchtenberger | Supervisor Pay | 69.26 |
| 2. Greg Fynboh | Supervisor Pay | 235.04 |
| 3. Troy Goodnough | Supervisor Pay | 138.53 |
| 4. Dave Lonergan | Supervisor Pay | 310.08 |
| 5. Valnes Rentals | March Building Rent | 2187.00 |
| 6. Kasey Wiechmann | MASWCD Leadership expenses | 270.31 |
| 7. John Lembcke | DOT physical | 125.00 |
| 8. Willie's | meeting expenses | 21.94 |
| 9. Town & Country | supplies | 6.99 |
| 10. KMRS/KKOK | Spring Expo booth rental | 200.00 |
| 11. Morris Cooperative | Diesel | 63.50 |
| 12. Farnam's | Parts | 4.79 |
| 13. Federated Telephone | Internet | 109.95 |
| 14. Stevens County Highway | Gas | 123.28 |
| 15. Bremer Card Services | | 6374.41 |
| a. ESRI GIS software | 5713.00 | |
| b. Wireless hotspot | 15.59 | |
| c. Postage | 55.68 | |
| d. AIS promotion | 16.99 | |
| e. Shade Tree Short Course hotel & registration | 450.62 | |
| f. Oil | 85.18 | |
| g. Office Supplies | 37.35 | |
| 16. Forum Communications | Annual Review publication | 425.00 |
| 17. MN PIE | Re-certification registration | 180.00 |
| 18. Houston Engineering | Golf course study | 171.00 |
| 19. Otter Tail Power | Electric bill | 19.85 |
| 20. Audubon Center | In-school program (Wolves) | 889.19 |

VI. Old Business

A. Goodnough moved to appoint Debbie Anderson to the board to fill the remainder of the vacant term. Second by Feuchtenberger. Passed unanimously.

B. Feuchtenberger moved to approve the amended 2018 Charges for Services. Second by Goodnough. Passed unanimously.


- C. Board and staff discussed Area 2 meeting preparations.
- D. Board and staff discussed recent meetings of the Bois de Sioux Watershed district and Chippewa Watershed Project. Both are beginning to move forward with the 1W1P process.

VII. New Business

- A. Feuchtenberger moved to amend the 2018 Local Capacity Work Plan to use \$14,400 in match to county funding on additional office furnishings and shed renovations. Second by Lonergan. Passed unanimously.
- B. Goodnough moved to approve the submission of a non-compliance letter to a landowner regarding their RIM non-compliance and potential options for bringing the area into compliance. Second by Feuchtenberger. Passed unanimously. Erickson has spoken to the landowner and presented the board with a draft letter to begin the formal process.
- C. Reminder that there will be a local work group meeting on March 20 at 10 a.m. in our office.
- D. Cost Share Approvals – District Capacity
 - 1. Lonergan moved to approve a final payment of \$2668.00 to contract 13-DC-16 M Schneider rain garden. Second by Feuchtenberger. Passed unanimously.
 - 2. Feuchtenberger moved to amend contract 11-DC16 to add \$129. Second by Goodnough. Passed unanimously.
 - 3. Goodnough moved to approve a final payment of \$2351 to contract 11-DC16 K Mahoney rain garden. Second by Lonergan. Passed unanimously.
- E. Cost Share Approvals – Water Plan Well Sealing
 - 1. Lonergan moved to approve payment of \$775 to J Rinckenberger for 3 wells in Darnen & Horton Townships. Second by Feuchtenberger. Passed unanimously.
- F. Supervisor Reports
 - 1. Goodnough met with the NRCS EEO officer as part of an NRCS audit, upon the request of Cory Walker for assistance with this process. He will discuss that at a future meeting.
 - 2. Fynboh noted that the Barnes-Aastad Association is looking for letters of support for the USDA-ARS Soils Lab in Morris, which is looking at being cut again. Feuchtenberger moved to send a letter of support. Lonergan seconded. Passed unanimously.
 - 3. Fynboh and Lonergan attended the Legislative Briefing & Day at the Capitol with Solemsaas earlier this week.

The meeting was adjourned at 11:50 a.m.

Respectfully submitted,



Dave Lonergan, Secretary

4-10-18
Date

