The personnel committee met at 8:30 a.m., prior to the regular meeting.

I. Chair Lonergan called the regular meeting to order at 9:35 a.m. Board members present: Feuchtenberger, Fynboh, Goodnough, Krosch, Lonergan. Staff present: Erickson, Johnston, Solemsaas (left meeting 11:45 a.m.), Staebler, Wiechmann. Others present: Jeanne Ennen, county commissioner.

II. Supervisor Krosch moved to approve the agenda as amended. Second by Supervisor Fynboh. Passed unanimously.

III. Fynboh moved to approve the minutes from the August 2017 regular and special meetings, as corrected. Second by Krosch. Passed unanimously.

IV. Financial Matters
   A. Supervisor Feuchtenberger moved to approve this month’s Treasurer’s Report. Second by Supervisor Goodnough. Passed unanimously.

   B. Krosch moved to approved payment of the following bills. Second by Fynboh. Passed unanimously.

      1. Dennis Feuchtenberger  Supervisor Pay  138.53
      2. Greg Fynboh  Supervisor Pay  168.28
      3. Troy Goodnough  Supervisor Pay  69.26
      4. Jim Krosch  Supervisor Pay  159.93
      5. Dave Lonergan  Supervisor Pay  258.64
      6. Valnes Rentals  September Building Rent  836.33
      7. Matt Solemsaas  Employee expenses  10.39
      8. Adam Erickson  AIS expenses  16.04
      9. Town & Country  Supplies  217.84
     10. Iceberg Hosting  Monthly hosting & https conversion  164.99
     11. Morris Lumber  Rain garden catch basin, tile  104.94
     12. Verizon  Wireless hot spot  60.26
     13. Morning Sky Greenery  Rain garden plants  862.10
     14. Willie’s Super Valu  AIS Family night supplies  109.21
     15. Morris Cooperative  Gas  184.00
     16. American  Envelopes  135.98
     17. Stevens County Highway  Gas  257.45
     18. Otter Tail  Electric bill  19.97
     19. Houston Engineering  Feasibility study contract fees  781.50
     20. Bremer Card Services  374.71

   C. The board reviewed accounts receivable and directed Staebler to speak with the county attorney regarding the process for pursuing payment of overdue bills.

V. Old Business
   A. Lonergan gave a wrap up of the recent Area 2 meeting. He and Johnston serve on the statewide convention planning committee and potential auction items were discussed.

   B. Policy handbook updates will be tabled until the next meeting.
C. Solemsaas outlined some options and ideas for the development of the 2018 Local Capacity workplan. Part of the funding will be used for use of the county’s new GIS system.

D. A new building lease was signed at the special meeting last month, which will begin in January 2018.

E. Krosch moved to approve the submission of the District of the Year award application to MASWCD. Second by Fynboh and passed unanimously, the motion passed.

VI. New Business

A. Krosch moved to approve the automatic payment of regular monthly bills for Verizon, Otter Tail Power, Iceberg Hosting, and Valine’s Rentals, if that option is available with these companies. Fynboh seconded and all members voting aye, the motion passed.

B. Krosch moved to approve a contract to pave our portion of the parking lot, for $5200, contingent on county involvement in the project. Second by Fynboh. Passed unanimously.

C. Krosch moved to approve well sealing cost share of $300 for R Staples. Second by Fynboh. Passed unanimously.

D. Krosch moved to approve the 2018-2019 Programs and Operations Grant Agreement. Second by Fynboh. Passed unanimously.

E. Feuchtenberger moved to allocate funds to the following cost share contracts. Second by Fynboh. Passed unanimously.
   1. $60000 or up to 75% of eligible costs to contract 2-DC17 Hennen alternative tile intakes
   2. $14941.41 or up to 75% of eligible costs to contract 1-17SCS/DC Braaten WASCOB ($255.41 DC17, $2439.47 SCS16, $12247 SCS17)

F. Krosch moved to approve payment of $3129.98 to contract 75-32-14-CWF R Koehl French drains. Second by Fynboh. Passed unanimously.

G. Krosch moved to approve the 2018 Easement Delivery work order. Second by Goodnough. Passed unanimously.

H. Staeblert read a report from NRCS District Conservationist Cory Walker. He was attending a regional meeting in Marshall. There are 13 new CSP contracts obligated for 2017-2021, and one renewal. New projects include integrated pest management, cover crops, variable rate fertilizer, tissue sampling on corn, spring and split nitrogen applications and others, all following University of Minnesota recommendations. A few of them also did monarch seedings. There were 7 EQIP applications for 2018 including windbreaks, grazing, cover crops, irrigation water efficiency improvements, and more. 103 CRP offers were completed for 2017 and he thanked the SWCD for their assistance with those. No ultima assistants have been hired at this time. He attended a meeting in Hancock regarding subsurface drip irrigation. It’s an interesting concept and a great way to spoon feed a crop its nutrients.

I. Additions to written staff reports:
   1. Solemsaas reported on his recent budget meeting with the county commissioners. The county will finalize their budget on September 19. He noted that construction has started on the building remodel.
   2. Erickson reported that a letter was sent recently to landowners who are still recorded as non-compliant with the buffer law. He discussed compliance options and is now completing waivers as requested. There is one CREP approved in Stevens County and Kasey is working on the conservation plan for the CRP portion of that easement.
   3. Johnston is working on convention plans.
   4. Wiekmann worked on preparations and carrying out the AIS Family Fun Night and she’s been working on presentations for Conservation Day and Water Fest. Goodnough noted that he would be willing to help with providing interns and take part in involving area youth in climate change discussions.
   5. Staeblert had no additions to her written report.

J. Supervisor Reports
   6. Fynboh attended a recent strip till conference.

Meeting was adjourned at 12:05 p.m.

Respectfully submitted,

Jim Krosch, Secretary

Date: 10/10/17