

**Stevens Soil & Water Conservation District**  
**Regular Meeting Minutes**  
**Tuesday, September 12, 2017**

The personnel committee met at 8:30 a.m., prior to the regular meeting.

- I. Chair Lonergan called the regular meeting to order at 9:35 a.m. Board members present: Feuchtenberger, Fynboh, Goodnough, Krosch, Lonergan. Staff present: Erickson, Johnston, Solemsaas (left meeting 11:45 a.m.), Staebler, Wiechmann. Others present: Jeanne Ennen, county commissioner.
- II. Supervisor Krosch moved to approve the agenda as amended. Second by Supervisor Fynboh. Passed unanimously.
- III. Fynboh moved to approve the minutes from the August 2017 regular and special meetings, as corrected. Second by Krosch. Passed unanimously.
- IV. Financial Matters
  - A. Supervisor Feuchtenberger moved to approve this month's Treasurer's Report. Second by Supervisor Goodnough. Passed unanimously.
  - B. Krosch moved to approved payment of the following bills. Second by Fynboh. Passed unanimously.

1. Dennis Feuchtenberger	Supervisor Pay	138.53
2. Greg Fynboh	Supervisor Pay	165.28
3. Troy Goodnough	Supervisor Pay	69.26
4. Jim Krosch	Supervisor Pay	159.93
5. Dave Lonergan	Supervisor Pay	258.64
6. Valnes Rentals	September Building Rent	836.33
7. Matt Solemsaas	Employee expenses	10.39
8. Adam Erickson	AIS expenses	16.04
9. Town & Country	Supplies	217.84
10. Iceberg Hosting	Monthly hosting & https conversion	164.99
11. Morris Lumber	Rain garden catch basin, tile	104.94
12. Verizon	Wireless hot spot	60.26
13. Morning Sky Greenery	Rain garden plants	862.10
14. Willie's Super Valu	AIS Family night supplies	109.21
15. Morris Cooperative	Gas	184.00
16. American	Envelopes	135.98
17. Stevens County Highway	Gas	257.45
18. Otter Tail	Electric bill	19.97
19. Houston Engineering	Feasibility study contract fees	781.50
20. Bremer Card Services		374.71
a. TSA Expense	43.00	
b. Office supplies, drone	94.26	
c. AIS Expenses	126.47	
d. Education/promo	110.98	
  - C. The board reviewed accounts receivable and directed Staebler to speak with the county attorney regarding the process for pursuing payment of overdue bills.
- V. Old Business
  - A. Lonergan gave a wrap up of the recent Area 2 meeting. He and Johnston serve on the statewide convention planning committee and potential auction items were discussed.
  - B. Policy handbook updates will be tabled until the next meeting.

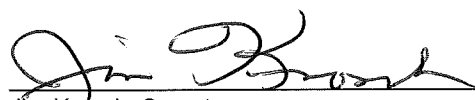
- C. Solemsaas outlined some options and ideas for the development of the 2018 Local Capacity workplan. Part of the funding will be used for use of the county's new GIS system.
- D. A new building lease was signed at the special meeting last month, which will begin in January 2018.
- E. Krosch moved to approve the submission of the District of the Year award application to MASWCD. Second by Fynboh and passed unanimously, the motion passed.

VI. New Business

- A. Krosch moved to approve the automatic payment of regular monthly bills for Verizon, Otter Tail Power, Iceberg Hosting, and Valnes Rentals, if that option is available with these companies. Fynboh seconded and all members voting aye, the motion passed.
- B. Krosch moved to approve a contract to pave our portion of the parking lot, for \$5200, contingent on county involvement in the project. Second by Fynboh. Passed unanimously.
- C. Krosch moved to approve well sealing cost share of \$300 for R Staples. Second by Fynboh. Passed unanimously.
- D. Krosch moved to approve the 2018-2019 Programs and Operations Grant Agreement. Second by Fynboh. Passed unanimously.
- E. Feuchtenberger moved to allocate funds to the following cost share contracts. Second by Fynboh. Passed unanimously.
  - 1. \$6000 or up to 75% of eligible costs to contract 2-DC17 Hennen alternative tile intakes
  - 2. \$14941.41 or up to 75% of eligible costs to contract 1-17SCS/DC Braaten WASCObS (\$255.41 DC17, \$2439.47 SCS16, \$12247 SCS17)
- F. Krosch moved to approve payment of \$3129.98 to contract 75-32-14-CWF R Koehl French drains. Second by Fynboh. Passed unanimously.
- G. Krosch moved to approve the 2018 Easement Delivery work order. Second by Goodnough. Passed unanimously.
- H. Staebler read a report from NRCS District Conservationist Cory Walker. He was attending a regional meeting in Marshall. There are 13 new CSP contracts obligated for 2017-2021, and one renewal. New projects include integrated pest management, cover crops, variable rate fertilizer, tissue sampling on corn, spring and split nitrogen applications and others, all following University of Minnesota recommendations. A few of them also did monarch seedings. There were 77 EQIP applications for 2018 including windbreaks, grazing, cover crops, irrigation water efficiency improvements, and more. 103 CRP offers were completed for 2017 and he thanked the SWCD for their assistance with those. No ultima assistants have been hired at this time. He attended a meeting in Hancock regarding subsurface drip irrigation. It's an interesting concept and a great way to spoon feed a crop its nutrients.
- I. Additions to written staff reports:
  - 1. Solemsaas reported on his recent budget meeting with the county commissioners. The county will finalize their budget on September 19. He noted that construction has started on the building remodel.
  - 2. Erickson reported that a letter was sent recently to landowners who are still recorded as non-compliant with the buffer law. He discussed compliance options and is now completing waivers as requested. There is one CREP approved in Stevens County and Kasey is working on the conservation plan for the CRP portion of that easement.
  - 3. Johnston is working on convention plans.
  - 4. Wiechmann worked on preparations and carrying out the AIS Family Fun Night and she's been working on presentations for Conservation Day and Water Fest. Goodnough noted that he would be willing to help with providing interns and take part in involving area youth in climate change discussions.
  - 5. Staebler had no additions to her written report.
- J. Supervisor Reports
  - 6. Fynboh attended a recent strip till conference.

Meeting was adjourned at 12:05 p.m.

Respectfully submitted,

  
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 Jim Krosch, Secretary

10-10-17  
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 Date