

**Stevens Soil & Water Conservation District  
Regular Meeting Minutes  
Tuesday, October 10, 2017**

- I. Chair Lonergan called the regular meeting to order at 9:30 a.m. Board members present: Feuchtenberger, Fynboh, Goodnough, Krosch, Lonergan. Staff present: Erickson, Johnston, Lembcke, Linow, Solemsaas, Staebler, Wiechmann. Others present: Cory Walker, NRCS (report only).
- II. Supervisor Goodnough moved to approve the agenda as amended. Second by Supervisor Krosch. Passed unanimously.
- III. Krosch moved to approve the minutes from the September 2017 regular and special meetings, as corrected. Second by Supervisor Feuchtenberger. Passed unanimously.
- IV. Financial Matters
- A. Supervisor Fynboh moved to approve this month's Treasurer's Report. Second by Krosch. Passed unanimously.
- B. Krosch moved to approved payment of the following bills. Second by Feuchtenberger. Passed unanimously.
- |                            |  |         |
|----------------------------|--|---------|
| 1. Dennis Feuchtenberger   | Supervisor Pay                         | 69.26   |
| 2. Greg Fynboh             | Supervisor Pay                         | 82.64   |
| 3. Troy Goodnough          | Supervisor Pay                         | 69.26   |
| 4. Jim Krosch              | Supervisor Pay                         | 79.96   |
| 5. Dave Lonergan           | Supervisor Pay                         | 159.58  |
| 6. Valnes Rentals          | October Building Rent                  | 836.33  |
| 7. Judy Johnston           | Expenses                               | 115.68  |
| 8. Kasey Wiechmann         | Mileage                                | 227.91  |
| 9. EcoWater                | Conservation Day water                 | 18.75   |
| 10. Verizon                | Wireless hotspot                       | 20.59   |
| 11. Morris Cooperative     | Diesel                                 | 196.46  |
| 12. Town & Country         |  | 43.86   |
| 13. Iceberg Web Design     |  | 39.99   |
| 14. Willie's               | Conservation Day                       | 397.95  |
| 15. American               | Conservation Day                       | 1046.37 |
| 16. Stevens County Highway |  | 456.35  |
| 17. Bremer Card Services   | BWSR Academy hotel, postage, education | 961.68  |
- V. Old Business
- A. There was no old business discussed.
- VI. New Business
- A. Krosch moved to approve hiring a temporary seasonal technician (ineligible for overtime or fringe benefits except for PERA if required by law) at a pay rate of \$12.50/hour for not more than 40 hours per week to help this fall with flagging and potentially in the spring with additional work. Feuchtenberger seconded and all members voting aye, the motion passed.
- B. The board and staff discussed operational needs related to the building remodel.
- C. Krosch moved to approve \$300 cost share for K Zimmerman well sealing. ~~Krosch~~ seconded and all members voting aye, the motion passed.
- D. Fynboh moved to approve the following cost share payments: 2<sup>nd</sup>: Fynboh  
Feuchtenberger
1. \$1045 to contract 9-DC16 D Sanderson rain garden
  2. \$813 to contract 10-DC16 J Murphy rain garden
  3. \$1091 to contract 14-DC16 A Duhamel rain garden
  4. \$1059 to contract 12-DC16 M Johnson rain garden

- E. Krosch moved to extend the deadline dates for contract 75-33-14-CWF, 75-34-14-CWF and 75-35-14-CWF because of wet field conditions this fall. Contract start deadlines will be 12-15-17 and completion deadlines will be 12-31-17. Second by Fynboh. Passed unanimously.
- F. Cory Walker gave a verbal NRCS report. He reported that all DCs will be attending the MASWCD Convention this December and he'll also be in Indiana for a cover crop seminar.
- G. NRCS District Conservationist Walker restated the MOU between NRCS and SWCD and reviewed the Civil Rights policy information. SWCD Board members signed the review verification. Britta Haseman is the office's Civil Rights representative and questions can be directed to her. It's been too wet for many construction projects this fall. There are many CRP contracts that were on hold that can now be approved, at the old rates. New rates effective October 1 will be higher.
- H. Walker also described the NRCS/SWCD Operational and Cooperative Working Agreements which are being executed. He is attempting to secure a total of 4 computer seats on the USDA network for SWCD staff, in exchange for shed storage space and work on CRP conservation plans.
- I. Additions to written staff reports:
  - 1. Solemsaas talked about a potential addition to the shed to house newly purchased equipment and went over the Capacity Services workplan for 2018. Krosch moved to approve a work plan based on this discussion. Second by Goodnough. Passed unanimously. He is also working on a budget package to show the county board during their budget workshop.
  - 2. Erickson had no additions.
  - 3. Lembcke reported that there's one more rain garden to be completed this fall. It was on hold because of wet conditions and if he isn't able to complete it this fall, the contract will need an amendment to allow for a later completion.
  - 4. Johnston reported that the newsletter will come out next week.
  - 5. Wiechmann had no additions.
  - 6. Staebler had no additions.
- J. Supervisor Reports
  - 5. Lonergan attended the watershed tour that was put on by the PDTRA.
  - 6. Krosch attended a statewide finance committee meeting and discussed the convention budget and the fact that there will be a dues increase in the coming year.
  - 7. Board members discussed if and when they will attend the convention.

Meeting was adjourned at 12:00 p.m.

Respectfully submitted,



Jim Krosch, Secretary

11-14-2017

Date