


Stevens Soil & Water Conservation District
Regular Meeting Minutes
Tuesday, July 11, 2017

- I. Chair Lonergan called the regular meeting to order at 9:35 a.m. Board members present: Feuchtenberger, Fynboh, Goodnough, Lonergan. Staff present: Johnston, Solemsaas, Staebler, Uphoff, Wiechmann. Others present: Stevens County Commissioner Jeanne Ennen; Britta Haseman, NRCS.
- II. Supervisor Goodnough moved to approve the agenda. Second by Supervisor Fynboh. Passed unanimously.
- III. Supervisor Feuchtenberger moved to approve the minutes from the June 2017 regular meeting. Second by Fynboh. Passed unanimously.
- IV. Financial Matters
- A. Supervisor Feuchtenberger moved to approve this month's Treasurer's Report. Second by Goodnough. Passed unanimously.
- B. Fynboh moved to approved payment of the following bills. Second by Feuchtenberger. Passed unanimously.
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| 1. Dennis Feuchtenberger | Supervisor Pay | 69.26 |
| 2. Greg Fynboh | Supervisor Pay | 165.27 |
| 3. Troy Goodnough | Supervisor Pay | 69.27 |
| 4. Dave Lonergan | Supervisor Pay | 293.95 |
| 5. Valnes Rentals | July Building Rent | 836.33 |
| 6. Judy Johnston | Employee expenses | 29.40 |
| 7. Steve Linow | TSA expenses (fuel) | 50.03 |
| 8. Engebretson Disposal | Miscellaneous waste | 10.00 |
| 9. Agassiz Seed | Seed inventory | 1779.70 |
| 10. Morris Bearing | Parts | 87.73 |
| 11. Town & Country | Supplies | 93.96 |
| 12. West Central Screen & Print | ALS promo | 900.00 |
| 13. Metro Sales | Copier Lease | 156.43 |
| 14. Federated Telephone | Internet | 69.95 |
| 15. Stevens County Fair | Booth Rental | 120.00 |
| 16. Ace Hardware | Parts | 31.99 |
| 17. NAPA | Parts | 174.94 |
| 18. Iceberg Web Design | Internet | 39.99 |
| 19. Morris Cooperative | Gas, tire repair | 383.18 |
| 20. Houston Engineering | PDT Golf Course feasibility study | 2664.50 |
| 21. Otter Tail Power | Electric bill | 114.37 |
| 22. Bremer Card Services | | 717.50 |
| a. FAA registration for drone | 5.00 | |
| b. Intuit Payroll Subscription | 603.84 | |
| c. Hotel for Admin session, Staebler | 108.66 | |
- C. The board reviewed the 2nd Quarter Budget vs Actual report. There will be a project summary report through June 30 at the next meeting.
- V. Old Business
- A. The board reviewed a report Staebler put together summarizing DNR groundwater monitoring data collected from their web site.
- B. Goodnough moved to approve the Other Waters Resolution #2017-2 for Stevens County. Second by Fynboh, passed unanimously.
- VI. New Business

- A. Fynboh moved to approve the 2018 Farm Bill Assistance Grant Agreement with BWSR for \$58,500 (1 FTE). Second by Goodnough, passed unanimously.
- B. Fynboh moved to approve the 2018 Buffer Cost Share Grant Agreement with BWSR for \$50,000. Second by Feuchtenberger and all members voting aye, passed unanimously. The board and staff will work to develop cost share policy and a list of potential interested landowners in the coming months.
- C. Fynboh moved to nominate Jason Erickson as the 2017 Outstanding Conservationist. Second by Feuchtenberger. Passed unanimously.
- D. Feuchtenberger moved to approve the FY2018 Joint Powers Agreement with the WCTSA2 for the housing of a TSA Engineer in the Stevens SWCD office. Seconded by Fynboh, the motion passed unanimously.
- E. Fynboh moved to approve the NRCS/SWCD Cooperative Working Agreement and Operational Agreement. Second by Goodnough. Passed unanimously.
- F. The board discussed the possibility of using the county GIS license for software for the computers not on the USDA network. The county is getting new software and would like to know if we are interested in sharing this license.
- G. Britta Haseman gave a verbal NRCS Report. District Conservationist Cory Walker is out attending a training. Haseman noted that August 18 is the deadline for the next round of EQIP applications. There is no update at this time on building lease negotiations. Staff are working on WRP management plans and have been out doing some surveying.
- H. Additions to written staff reports:
 1. Solemsaas reported that he's been dealing with several WCA violations and interest in banking. The drone malfunctioned and has been replaced. He is working on getting a commercial license for flying it. He is finalizing the Stevens County portion of the route for the September 13 watershed tour. One Watershed One Plan committees have been formed and the process is starting in the Pomme de Terre River Watershed. The Bois de Sioux watershed will also start this fall, and the Chippewa watershed is expected to follow as well.
 2. Erickson reported that he's working on CRP quotes and they still don't know what will be approved when applications are accepted again. He is also working with an interested landowner in enrolling the first potential CREP (for this round) during this ranking period.
 3. Wiechmann has been working with Erickson on CRP quotes and has also been creating promotional materials for use during local events.
 4. Johnston showed the board a power point presentation highlighting some of the rain gardens that have been constructed in Stevens County recently. She and Lonergan will represent the district on the MASWCD Convention planning committee. Anyone interested in working at the SWCD booth during the fair this year can let her know and she'll make a schedule. We will be doing something different this year instead of Plinko.
 5. Staebler reported that a representative from Peterson Company will come to complete the 2016 financial statement audit on August 9 for both the SWCD and the PDTRA. She has been working on helping Judy make more updates to the web page. She will prepare a quarterly program report for next meeting.
- I. Supervisor Reports
 1. Fynboh attended the June Bois de Sioux Watershed District meeting. They have decided to accept buffer law ditch enforcement responsibilities.
 2. Lonergan attended the Area 2 meeting and the PDTRA meeting recently. There will be a tour of the watershed for One Watershed One Plan committee members on September 13.
 3. Goodnough reported that there will be some meeting throughout the state regarding the Governor's 25 by 25 initiative. The closest will be in St Cloud on September 6. He asked if the board had any interest in hosting a local meeting.
- J. Commissioner Ennen asked the board if they would consider being housed with the county highway department in the future.

Meeting was adjourned at 11:30 a.m.

Respectfully submitted,



 Jim Krosch, Secretary

8-7-17

 Date