I. Chair Huntley called the meeting to order at 9:35 a.m. Board member present: Fynboh, Huntley, Krosch, Lonergan, Staff present: Erickson, Johnston, Lemcke, Solemsaas, Staebler and Wiechmann. Others present: Britta Haseman, NRCS.

II. Supervisor Fynboh moved to approve the agenda as amended. Second by Supervisor Krosch. Passed unanimously.

III. Supervisor Lonergan moved to approve the minutes from the April regular meeting. Second by Fynboh. Passed unanimously.

IV. Financial Matters
A. Krosch moved to approve the Treasurer’s Report. Second by Lonergan. Passed unanimously.
B. Krosch moved to approved payment of the following bills. Second by Fynboh. Passed unanimously.

1. Greg Fynboh  Supervisor Pay  82.77
2. Don Huntley  Supervisor Pay  78.98
3. Jim Krosch  Supervisor Pay  80.07
4. Dave Lonergan  Supervisor Pay  79.88
5. Valnes Rentals  May Building Rent  836.33
6. Judy Johnston  Employee expenses  77.37
7. Lawn & Driveway  4 boxes of staples  140.00
8. Bremer Card Services  Postage & office supplies  426.60
9. Forum Communications  Water plan meeting notice  48.30
10. Iceberg Hosting  Website hosting fee  19.99
11. Farnams Genuine Auto Parts  Parts  3.52
12. Pope SWCD  Tree stock  10490.27
13. Valnes Rentals  2015 Arboretum mowing  400.00
14. Munsterman Accounting  Quarterly taxes  56.25
15. Willie’s Super Valu  Tree, water plan & Envirothon supplies  51.26
16. Town & Country  Supplies  240.69
17. Morris Cooperative  Tires  1112.84
18. Pope SWCD  Water Fest allocation  700.00
19. Mobiz Computers  Work station & software, technician  1230.20
   i. Work station & software, technician  1200.20
   ii. Service  30.00
20. Morris Lumber & Millwork  Tree supplies  29.40
21. Pomme de Terre River Assn  newsletter printing & postage, AIS  1602.83
22. Peterson Company Ltd  2015 financial statement preparation  875.00
23. Riverwood Bank  Safe Deposit box rent  15.00
24. Chokio Review  Water plan meeting notice  27.63
25. Otter Tail Power  Electric bill  41.83
26. Stevens County Highway  Gas  121.88
27. Custom Fabrication  Truck & Trailer DOT inspections  130.00
28. Ace Hardware  Tree supplies  24.47
V. Old Business
   A. The Area 2 meeting will be held June 22 in Glenwood. Staff and supervisors will sign up at the next local meeting. Chris will prepare the reports ahead of time as she will not be able to attend.
   B. Krosch moved to table approval of the policy handbook revision for a future meeting. Second by Fynboh and all members voting aye, the motion passed.
   C. Solemsaaas updated the board on progress with a new building lease and plans for renovation. USDA agencies are planning meetings regarding the issue in the coming months. The building owner would tentatively like to start remodeling in July.
   D. Krosch moved to suspend the water plan re-write and to support moving forward with One Watershed One Plan grant applications for the watersheds within the county. Second by Fynboh. Passed unanimously.

VI. New Business
   A. Krosch moved to approve the 2016 budget as presented. Second by Lonergan. Passed unanimously.
   B. Krosch moved to approve a five-year rental agreement with Metro Sales for a Ricoh copier and service agreement. Second by Fynboh, passed unanimously.
   C. Krosch moved to cancel the State Cost Share contract #01/16 for a grassed waterway. $1189.50 in FY16 funding will be unallocated. The landowner wished to cancel both his EQIP and State Cost Share contracts. Second by Lonergan. Passed unanimously.
   D. Krosch moved to approve the $2000 Easement Implementation grant amendment with BWSR. Second by Lonergan. Passed unanimously.
   E. Krosch moved to approve the contract with Peterson Company Ltd for the audit of our 2015 financial statements. Second by Lonergan. Passed unanimously.
   F. Britta Haseman gave a report on recent NRCS activity. She summarized EQIP and applications pending. She recommended that applicants for the MAWQCP do screening for EQIP as well. She reported on WRP monitoring occurring now and talked about contract maintenance activities going on now. She noted that general CRP applications are being accepted now. There has been one re-enrollment completed by Kasey Wiechmann and there will be more to come. There were 18 new CRP enrolled this month. Cory conducted a training for SWCD staff in Pope and Stevens Counties on CRP contracting. The group also discussed buffer law and how it relates to CRP and other federal programs.
   G. Additions to written staff reports.
      1. Lembcke reported on some spraying jobs that we may take on which the Co-op doesn’t want to handle because of their smaller size.
      2. Johnston noted that she might like to attend the Admin session in June. Someone from Area 2 will need to take care of the poster contest at the Area 2 meeting on the 22nd.
      3. Solemsaaas is working on a computer purchase to be used on the federal network.
      4. Wiechmann will attend the MAWQCP training held in Buffalo on June 9.
   H. There were no Supervisor Reports
   I. The board talked about the possible promotion in Stevens County of an irrigation water management system Benton SWCD created.

The meeting was adjourned at 11:30 a.m.
Respectfully submitted,

[Signature]
Kirby Huford, Secretary

6-14-2016