

**Stevens Soil & Water Conservation District
Regular Meeting Minutes
Thursday, May 18, 2017**

- I. Chair Lonergan called the regular meeting to order at 9:30 a.m. Board members present: Feuchtenberger, Fynboh, Krosch, Lonergan. Staff present: Erickson, Johnston, Lembcke, Solemsaas, Staebler, Wiechmann.
- II. Supervisor Krosch moved to approve the agenda as amended. Second by Supervisor Fynboh. Passed unanimously.
- III. Krosch moved to approve the minutes from the April 2017 regular meeting. Second by Fynboh. Passed unanimously.
- IV. Financial Matters
- A. Supervisor Feuchtenberger moved to approve this month's Treasurer's Report. Second by Krosch. Passed unanimously.
- B. Fynboh moved to approved payment of the following bills. Second by Feuchtenberger. Passed unanimously.
- | | | | |
|-----|------------------------|----------------------------------|----------|
| 1. | Dennis Feuchtenberger | Supervisor Pay | 69.27 |
| 2. | Jim Krosch | Supervisor Pay | 69.26 |
| 3. | Dave Lonergan | Supervisor Pay | 79.79 |
| 4. | Valnes Rentals | May Building Rent | 836.33 |
| 5. | Judy Johnston | Employee expenses | 58.41 |
| 6. | Matt Solemsaas | Plat books | 210.00 |
| 7. | Town & Country | Supplies | 110.35 |
| 8. | Grant County Herald | Newsletter printing & mailing | 862.03 |
| 9. | Agassiz Seed | Seed inventory | 79.10 |
| 10. | By-Lo Auto Sales | Trailer jacks | 94.00 |
| 11. | Riverwood Bank | Safe Deposit Box | 15.00 |
| 12. | Leadership Tools | Board Retreat facilitation | 1017.08 |
| 13. | American | Logo Polo | 44.25 |
| 14. | Amundson Peterson | Parts | 66.60 |
| 15. | Federated Telephone | Internet | 69.95 |
| 16. | Peterson Company | Financial Statement Preparation | 875.00 |
| 17. | MN Sea Grant | Shipping on free AIS promo items | 5.00 |
| 18. | Bremer Card Services | | 850.36 |
| | a. | Employee expenses | 30.00 |
| | b. | Office supplies | 284.89 |
| | c. | Vinyl decals | 389.19 |
| | d. | AIS promotional items | 146.29 |
| 19. | Custom Fabrication | Jack stand welding | 122.50 |
| 20. | Stevens County Highway | Gas & diesel | 182.81 |
| 21. | Lawn & Driveway | Staples | 140.00 |
| 22. | Morris Bearing | Drill parts | 92.15 |
| 23. | Mobiz Computers | Computer systems, monitors | 3444.88 |
| 24. | Morris Cooperative | Gas & diesel | 132.26 |
| 25. | Farnam's Auto Parts | Parts | 8.54 |
| 26. | Iceberg Web Design | Email & web hosting | 29.99 |
| 27. | Schumachers | Tree inventory | 10500.55 |
| 28. | Morris Fire Control | Annual extinguisher inspections | 73.25 |
| 29. | Metro Sales | Copier rent | 200.45 |
| 30. | Otter Tail Power | Electric bill | 26.27 |
| 31. | Bakko Brothers | Haybuster 14' drill purchase | 35197.00 |
| 32. | Morris Auto | Parts | 32.06 |
| 33. | Wolcyn Tree Farms | Tree inventory | 1322.50 |
| 34. | Xylem Designs | Rain garden design | 1579.28 |

V. Old Business

- A. The board discussed last month's board retreat and went over the list of resource concerns that was developed.

VI. New Business

- A. The board talked about who will attend the June 15 Area 2 meeting.
- B. Krosch moved to approve the 2017 Buffer Grant Agreement. Second by Feuchtenberger. Passed unanimously.
- C. Feuchtenberger moved to approve the contract for services with HEI for work on the Pomme de Terre golf course assessment to be completed. Second by Krosch. Passed unanimously.
- D. Cost-share contract allocations
1. Krosch moved to approve the allocation of funding to the following PDTRA 2014 CWF grant contracts. Second by Fynboh. Passed unanimously.
 - i. 75-32-14 CWF \$5250 for up to 75% cost share on R Koehl alt tile intakes
 - ii. 75-33-14 CWF \$6000 for up to 75% cost share on D Mahoney alt tile intakes
 - iii. 75-34-14 CWF \$3375 for up to 75% cost share on C Feuchtenberger alt tile intakes
 2. Krosch moved to approve the allocation of funding to the following 2016 District Capacity grant contracts. Second by Feuchtenberger. Passed unanimously.
 - i. 7-DC16 \$1181.85 for up to 75% cost share on R Staples WASCObS to be constructed in conjunction with an EQIP contract.
- E. No NRCS Report. Cory is working in Marshall today.
- F. Additions to written staff reports
1. Solemsaas asked the board and staff for ideas on bus tour highlights for the PDTRA watershed tour slated for September. A consultant for the 1W1P plan will be hired by June. There have been a lot of new WCA violations reported recently. The new TSA Engineer starts Monday May 22. Most of this year's CRP seedings will be done this fall.
 2. Erickson reported that as of May 3, the USDA placed a hold on new CRP contracts. They may open this up again before the new fiscal year, but that hasn't been determined yet. He discussed the rates for the new CREP which recently opened.
 3. Lembcke will have rain garden cost share contracts finalized in time for the June meeting. He discussed with the board a tree planting earlier this spring where there was some miscommunication with the landowner. The board determined what course of action John should take in working with the landowner to both cover district cost and appease the landowner.
 4. Johnston gave the board information about a program this Sunday for Pioneer Public TV. She talked about getting photographs of various district projects and Krosch suggested using the drone for this purpose.
 5. Wiechmann will be attending a soil health training for staff on June 22.
 6. Staebler is working on going through old files and getting rid of past information that we aren't required to keep.
- G. Supervisor Reports – most have been preoccupied with farming but things are slowing down now.
- H. Staebler presented a letter regarding support for the Giziibii RC&D. The board discussed potential levels of interest and involvement and will agree to provide the group with input in the future, with no financial commitment at this time.

Meeting was adjourned at 11:15 a.m.

Respectfully submitted,



Jim Krosch, Secretary

6-13-17
Date