

**Stevens Soil & Water Conservation District  
Regular Meeting Minutes  
Tuesday, March 14, 2017**

I. Chair Lonergan called the regular meeting to order at 9:35 a.m. Board members present: Feuchtenberger, Goodnough, Krosch, Lonergan. Staff present: Erickson, Solemsaas, Staebler, Wiechmann. Others present: Jeanne Ennen, Stevens County Commissioner; Cory Walker, NRCS.

II. Supervisor Krosch moved to approve the agenda. Second by Supervisor Goodnough. Passed unanimously.

III. Goodnough moved to approve the minutes from the February 2017 regular meeting. Second by Krosch. Passed unanimously.

IV. Financial Matters

A. Krosch moved to approve this month's Treasurer's Report. Second by Feuchtenberger. Passed unanimously.

B. Goodnough moved to approve the 2016 draft financial statements. Second by Feuchtenberger. Passed unanimously. Staebler will submit reports to BWSR prior to the March 15 deadline.

C. Krosch moved to approved payment of the following bills. Second by Feuchtenberger. Passed unanimously.

1.	Dennis Feuchtenberger	Supervisor Pay	71.40
2.	Troy Goodnough	Supervisor Pay	69.26
3.	Jim Krosch	Supervisor Pay	79.97
4.	Dave Lonergan	Supervisor Pay	159.59
5.	Valnes Rentals	March Building Rent	836.33
6.	Matt Solemsaas	Employee expense, farm bill meeting	14.00
7.	Adam Erickson	Employee expenses	136.22
8.	Pope SWCD	Water Fest donation (from water plan)	700.00
9.	Stevens County Highway	Gas	59.09
10.	Town & Country	Supplies	32.32
11.	KMRS/KKOK	Spring Expo	200.00
12.	Iceberg Web Design	Monthly hosting fees	\$29.99
13.	Chokio Review	Advertising	20.19
14.	Morris Cooperative	Fuel & repair	66.10
15.	Evink Construction	Shed roof repair	727.60
16.	Prairie Ecology Buss Center	Wetlands and Wolves programs	1850.00
17.	Audubon Center of the North Woods	programs	779.35
18.	Federated Telephone	Internet	69.95
19.	John Lembcke	Employee expense	135.20
20.	MN Sea Grant	AIS promo materials	19.00
21.	Bremer Card Services		1445.44
	a.	Pilot course & ipad for drone	620.43
	b.	Employee meals & lodging	581.06
	c.	ATV downpayment	200.00
	d.	Applicator study materials	43.95
22.	Custom Fabrication	Repair	130.00
23.	Otter Tail Power	Electric bill	19.71
24.	Chris Staebler	Employee expenses	417.58

V. Old Business

- A. Board discussed whether or not employees should attend meetings and agreed that when possible, staff should attend, as this will help newer board members get to know staff and operations better.
- B. Those attending will meet at the SWCD office at 6:30 a.m. on April 6 to travel to the Area 2 meeting.
- C. Donna Rae Scheffert will facilitate a board retreat after the April regular meeting. Any supporting materials needed will be sent with the next board packet.

VI. New Business

- A. The board discussed the District's AIS Prevention Plan. Goodnough and Commissioner Ennen made several suggestions for best ways to reach out to the public and utilize youth and other volunteer groups to help spread the message. Both expressed interested in serving on an informal work committee if one is formed to help organize efforts.
- B. Feuchtenberger moved to approve the Joint Powers Agreement with the state regarding the new RIM payment process. Goodnough seconded. Passed unanimously.
- C. Krosch moved to amend the personnel policy to reflect current practice, and state that permanent part time staff working up to 30 hours per week will receive 4 holiday hours and permanent part time staff working 31-34 hours will receive 6 hours of paid holidays. Second by Lonergan. Passed unanimously.
- D. A resolution regarding other waters determinations what brought to the board for comment and review.
- E. Krosch moved to approve the adoption of the current Stevens County Local Water Plan as the Stevens SWCD Comprehensive Plan, effective until each watershed within the county adopts One Watershed One Plan. Second by Feuchtenberger. Passed unanimously.
- F. Cory Walker gave a verbal NRCS report. He reviewed the updated civil rights checklist with the board and obtained acknowledgement signatures from board members in attendance. He reported that he has been working on a request for TAA for Kasey Wiechmann. He reported on over \$800K in CSP applications (26) for 2017. Britta and Kasey have been working on CRP plans and quotes. He has also been handling tiling requests.
- G. Additions to written staff reports
  1. Solemsaas reported that the application period for TSA Engineer is open. He is continuing to work on a new building lease agreement. There will be another buffer work session on March 22 at the courthouse. He drafted a letter to John Jaschke in support of the buffer law as requested. The board suggested a change in wording and also asked that the letter be sent to the legislators. He gave the board a handout about Palmar Amaranth.
  2. Wiechmann reported that she has some field visits coming up for the MAWQCP. There is currently one large application in progress.
  3. Erickson reported that the CREP meeting that was scheduled has been pushed back to April.
  4. Staebler gave the board a summary of what she experienced during the MASWCD Leadership Institute, a year-long training she participated in which recently concluded.
- H. No Supervisor Reports

The meeting was adjourned at 12:00 p.m.

Respectfully submitted,

  
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Jim Krosch, Secretary

4-11-17  
Date