

**Stevens Soil & Water Conservation District
Regular Meeting Minutes
Tuesday July 12, 2016**

- I. Vice Chair Lonergan called the meeting to order at 9:40 a.m. Board members present: Fynboh, Hufford, Krosch, Lonergan. Staff present: Erickson, Johnston, Lembcke, Solemsaas, Staebler and Wiechmann. Others present: Cory Walker, NRCS; Jeanne Ennen, County Commissioner.
- II. Supervisor Fynboh moved to approve the agenda as amended. Second by Supervisor Krosch. Passed unanimously.
- III. Krosch moved to approve the minutes from the June 12 regular meeting and June 22 special meeting. Second by Fynboh. Passed unanimously.

IV. Financial Matters

- A. Hufford moved to approve the Treasurer's Report. Second by Krosch. Passed unanimously.
- B. Krosch moved to approved payment of the following bills. Second by Hufford. Passed unanimously.

1.	Greg Fynboh	Supervisor Pay	152.02
2.	Kirby Hufford	Supervisor Pay	70.88
3.	Jim Krosch	Supervisor Pay	80.06
4.	Dave Lonergan	Supervisor Pay	239.65
5.	Valnes Rentals	July Building Rent	836.33
6.	Adam Erickson	Shop supplies	25.18
7.	Judy Johnston	Education expenses	180.56
8.	Chris Staebler	MASWCD Leadership conference expenses	431.30
9.	Mobiz Computers	2 battery backups	256.48
10.	Otter Tail Power	Electric bill	89.34
11.	Custom Fabrication	Repairs to mower, PTO & hitch	460.00
12.	Tri County Co-op	Gas	25.00
13.	Bremer Card Services		1076.22
	i.	State Envirothon	190.00
	ii.	Training expense, field supplies	239.12
	iii.	Office supplies (including Quickbooks subscription)	647.10
14.	Iceberg	Web hosting	19.99
15.	USPS	Postage Meter Funds	400.00
16.	Amundson Peterson	Parts	12.80
17.	Town & Country	Supplies	374.40
18.	Bakko Brothers	Parts	319.62
19.	Farnam's Auto Parts	Parts	399.81
20.	Morris Cooperative	Gas & chemical	223.17
21.	DJN Electric	Repairs	102.94
22.	Agassiz Seed	Seed inventory	238.60
23.	Randee Hokanson	1st half SWELL Coordinator fee	2500.00
24.	Morris Lumber & Millwork	Shop supplies	45.59
25.	Federated Telephone	Internet connection	69.95
26.	Stevens County Ag Society	Fair booth	120.00
27.	Morris Bearing	Parts	273.25

V. Old Business

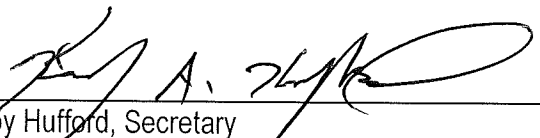
- A. The Area 2 meeting was held June 22 in Glenwood. Board and staff members present gave a summary of activity. Two resolutions were passed and the ~~post~~ ^{poster} contest judging took place during the lunch.

VI. New Business

- A. Krosch moved to approve the contract with the MN DNR to complete observation well monitoring. Second by Hufford, passed unanimously. The board discussed the location of wells monitored and how measurements are taken.
- B. Krosch moved to nominate first and alternate choices for the 2016 Outstanding Conservationist. Second by Fynboh. Passed unanimously.
- C. Krosch moved the allocation of \$6756.88 in 2014 CWF funding to Orville Erickson contract #75-30-14-CWF for two WASCObS. Second by Fynboh. Passed unanimously.
- D. Cory Walker gave a verbal NRCS report. He will attend the ARS field day on July 21. There is a plant materials training in Morris July 28 that he recommends SWCD staff attend as well. NRCS staff will complete CPR training, Kasey is working to process CRP re-enrollments and new contracts. He reported on EQIP applications funded and noted that the current application period ends August 19. There will be an area NRCS meeting on July 13.
- E. Additions to written staff reports
- A. Solemsaas reported that seedings are done, with a small number to be completed this fall. They recently used a small drill from West Otter Tail SWCD and will be listing the existing 4-foot drill for sale in the near future. Once that's sold, a new drill similar to WOT's will be purchased. The DNR buffer map will be published today. Construction of rain gardens will begin soon.
 - B. Erickson reported that he has still been working to answer a lot of questions about the new buffer law, and has started to learn from the draft guidance that has been put out.
 - C. Lembcke reported that the trees are planted, most of the excess inventory sold, and the cooler will be shut down for the year. He found a cage tote for the sprayer and has finished setting up the spraying equipment for the year.
 - D. Johnston organized several school programs recently and is working on fall programs now. She has been working with the PDTRA summer intern to organize educational materials for future use. She is also working on fair booth presentations and looking at upgrading permanent displays for those booths.
 - E. Wiechmann reported that she is working on processing MAWQCP applications.
 - F. Staebler reported that the next MASWCD Leadership training will be held in Alexandria in early August. The Auditor will be here next week to complete 2015 financial statement audits for the SWCD an PDTRA.
- F. Supervisor Reports
- A. The board discussed potential candidates for the open SWCD Supervisor positions.

The meeting was adjourned at 11:15 a.m.

Respectfully submitted,


Kirby Hufford, Secretary

8-8-2016
Date