

**Stevens Soil & Water Conservation District**  
**Regular Meeting Minutes**  
**Tuesday, April 11, 2017**  
 UMM Welcome Center

I. Chair Lonergan called the regular meeting to order at 9:30 a.m. Board members present: Feuchtenberger, Fynboh, Goodnough, Krosch, Lonergan. Staff present: Erickson, Lembcke, Solemsaas, Staebler, Wiechmann. Others present: Jeanne Ennen, Stevens County Commissioner; Cory Walker, NRCS, Pete Waller, BWSR.

II. Supervisor Krosch moved to approve the agenda as amended. Second by Supervisor Fynboh. Passed unanimously.

III. Fynboh moved to approve the minutes from the March 2017 regular meeting. Second by Supervisor Feuchtenberger. Passed unanimously.

IV. Financial Matters

A. Krosch moved to approve this month's Treasurer's Report. Second by Supervisor Goodnough. Passed unanimously.

B. The board reviewed the 1<sup>st</sup> Quarter budget vs actual report.

C. Feuchtenberger moved to approved payment of the following bills. Second by Fynboh. Passed unanimously.

1. Dennis Feuchtenberger	Supervisor Pay	277.05
2. Greg Fynboh	Supervisor Pay	165.27
3. Troy Goodnough	Supervisor Pay	69.26
4. Jim Krosch	Supervisor Pay	302.85
5. Dave Lonergan	Supervisor Pay	309.54
6. Valnes Rentals	April Building Rent	836.33
7. Judy Johnston	Employee expenses	67.32
8. John Lembcke	Employee expenses	79.55
9. Matt Solemsaas	Employee expenses	78.11
10. Adam Erickson	Employee expenses	75.41
11. Chris Staebler	Employee expenses	96.30
12. USPS	Postage Meter funds	200.00
13. Amundson Peterson	Tiller purchase	6110.00
14. Morris Cooperative	Diesel	64.47
15. American	Promotional materials	641.02
16. Federated Telephone	Internet	69.95
17. Otter Tail Power	Electric Bill	19.67
18. Stevens County Highway	Gas	100.72
19. Forum Communications	Advertising	156.80
20. Plantra	Tree tubes	2340.00
21. Iceberg Web Design	web site & email hosting	29.99
22. WS MASWCD Area 2	Annual dues	350.00
23. Stevens County DAC	Truck cleaning	51.30
24. Mobiz Computers	Computer service	36.00
25. Town & Country	Supplies	34.01
26. Chokio Review	Advertising	26.40
27. Bremer Card Services		1376.70
a. Legislative Day expenses		599.43
b. AIS promotional materials		777.27

V. Old Business

- A. Those who attended the recent Area 2 meeting summarized activity. The next meeting will be June 15 in Willmar. Stevens SWCD will be hiring an engineer to work within the TSA and that person will be a Stevens SWCD employee fully funded by TSA grants.

VI. New Business

- A. Krosch moved to approve the 2017 Budget. Second by Feuchtenberger. Passed unanimously.
- B. Cory Walker gave a verbal NRCS report. He has been working on wetland mitigations, staking projects, and gave a presentation on cover crops at the Barnes Aasted annual meetings. EQIP applications are on hold. He's accepting applications for RCCP program, which piggybacks well with the MAWQCP. They are starting to process CRP applications. Britta will be going on maternity leave soon.
- C. Krosch moved to approve the contract with Peterson Company Ltd for the completion of the 2016 financial statement audit. Second by Goodnough. Passed unanimously.
- D. Fynboh moved to approve a resolution accepting delegation as the WCA LGU for the cities within Stevens County. Second by Feuchtenberger and all members voting aye, the motion passed.
- E. Fynboh moved to approve the JPA between Stevens SWCD and the WC TSA for an engineer that will work within the TSA area, housed in and employed by Stevens SWCD and funded by the TSA. Second by Feuchtenberger. Passed unanimously.
- F. Additions to written staff reports
1. Solemsaas reported the 1W1P group is starting to meet and assign tasks and develop a timeline and budget. He's still working with FSA and NRCS on the lease agreement, office floorplan. The board discussed the plans and the increase in rent that will follow.
  2. Erickson noted that the Chippewa 1W1P has been postponed for a year. He helped at the Spring Expo, which went well. They are still updating information regarding the new round of CREP coming out. The Stevens County Pheasants Forever has given us a \$2500 allocation towards Farm Bill Assistance grant match.
  3. Lembcke reported the he now has his CDL. Tree pickup will be April 28. There are three tree plantings that will be funded by EQIP that are still not finalized, but the trees are ordering as it's assumed the projects will go through in EQIP.
  4. Weichmann has been working on articles for the newsletter.
  5. Staebler is working on some revisions to reports in elink. There will be a BWSR grant reconciliation on April 20. Pete Waller explained this process for the board members.
- G. Supervisor Reports – items were discussed earlier in the meeting.

Lunch break 11:30 a.m. The board and staff met for a board retreat at 12:30 p.m. Please see other sheets.

Respectfully submitted,

  
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Jim Krosch, Secretary

5-18-17  
Date