

**Stevens Soil & Water Conservation District  
Regular Meeting Minutes  
Tuesday October 11, 2016**

I. Chair Huntley called the meeting to order at 9:30 a.m. Board members present: Fynboh, Huntley, Krosch, Lonergan. Staff present: Erickson, Lembcke, Solemsaas, and Wiechmann. Others present: Cory Walker, NRCS; Jeanne Ennen, county commissioner.

II. Supervisor Krosch moved to approve the agenda. Second by Supervisor Fynboh. Passed unanimously.

III. Krosch moved to approve the minutes from the September regular meeting. Second by Fynboh. Passed unanimously.

IV. Financial Matters

A. Supervisor Lonergan moved to approve the Treasurer's Report. Second by Krosch. Passed unanimously.

B. Krosch moved to approved payment of the following bills. Second by Lonergan. Passed unanimously.

1.	Greg Fynboh	Supervisor Pay	82.76
2.	Don Huntley	Supervisor Pay	78.98
3.	Jim Krosch	Supervisor Pay	80.06
4.	Dave Lonergan	Supervisor Pay	159.77
5.	Valnes Rental	October rent	836.33
6.	John Lembcke	Parts reimbursement	123.00
7.	Adam Erickson	Employee expenses	18.31
8.	Judy Johnston	Employee expenses	12.69
9.	Audubon Center of the Northwoods	Conservation Day exhibits	1181.46
10.	Morris Cooperative	Diesel	63.28
11.	Northern Impressions	Rain Garden Mulch	995.00
12.	Ace Hardware	Supplies	9.59
13.	Town & Country	Supplies	5.33
14.	Farnam's Auto Parts	Parts	159.17
15.	Chokio Review	AIS advertising	82.88
16.	Iceberg Web Design	website hosting	29.99
17.	Ecowater	Conservation Day water	18.75
18.	AgriDrain	E Tube	738.51
19.	Willie's	Conservation Day expenses	280.86
20.	Peterson Company Ltd	2015 Audit	2200.00
21.	Federated Telephone	Internet connection	69.95
22.	Morris Lumber	Rain garden catch basin	107.97
23.	StoneRiver Pharmacy	Workers Comp expense	128.10
24.	American	Conservation Day backpacks, receipt books	1242.89
25.	Mobiz Computers	Computer Service	75.00
26.	Conservation Day Bus reimbursements		767.00
27.	Otter Tail Power		22.12
28.	Stevens County Highway	Skid steer rent, fuel	500.16
29.	Bremer Card Services		543.60
	i.	Supplies	103.47
	ii.	Conservation Day	116.91
	iii.	Office supplies	323.22
30.	Metro Sales	Copier Lease	119.27

V. Old Business

- A. Board and staff who attended the Area 2 meeting gave meeting highlights and a summary of the legislative forum.

VI. New Business

- A. Board members present completed the resolution voting.
- B. Cory Walk gave a verbal NRCS Report. He's working on processing EQIP applications and CSP payments. Construction season is in full swing. CRP acreage limits have been reached, but interested applicants should apply now if they want a 10-1-17 start date. These can be approved locally at this time. He will be acting DC for 90 days in Swift County.
- C. Additions to written staff reports
- A. Wiechmann noted that she is working on an address database for letters being sent out to county residents. She will be attending a MAWQCP training in November.
- B. Staebler reported that Jared resigned from the PDTRA Watershed Coordinator position.
- C. Solemsaas reported that the county did not agree to match the additional funding we could have received from local capacity grants. There's a new WCA director for this region again. There is a One Watershed One Plan meeting for LGUs involved on October 17. The amendment for the 2016 Capacity Services grant was approved. We should also be receiving a new agreement for the next round of buffer grant funding of \$30,000.
- D. Lembcke reported that he attended a good AIS training recently, they've finished up mowing jobs, and he and Matt completed the RIM checks. He's working on getting billing out, and installing the new tarp on the dump trailer.
- D. Supervisor Reports
- A. The convention program was distributed. Matt has contacted Dennis Feuchtenberger, who is willing to be a write-in candidate for one of the two board positions up for election. Kirby Hufford has indicated he will also serve again if written in.

The meeting was adjourned at 11:15 a.m.

Respectfully submitted,

  
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Kirby Hufford, Secretary

11-8-2016  
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Date