

Stevens Soil & Water Conservation District
REGULAR MEETING MINUTES
Tuesday, November 17, 2015

- I. Chair Krosch called the meeting to order at 9:40 a.m. Board members present: Fynboh, Hufford, Huntley, Krosch, Lonergan. Staff present: Erickson, Johnston, Lembcke, Rice, Solemsaas, Staebler. Others present: Cory Walker.
- II. The Agenda was unanimously approved after a motion by Supervisor Lonergan. Second by Supervisor Fynboh. Passed unanimously.
- III. Supervisor Lonergan moved to approve the minutes from the November regular meeting. Second by Huntley. Passed unanimously.

IV. Financial Matters

- A. Supervisor Hufford moved to approve the Treasurer's Report. Second by Huntley. Passed unanimously.
- B. The board reviewed the 3rd Quarter financial reports.
- C. Lonergan moved to approve payment of the following bills. Second by Hufford. Passed unanimously.

1. Greg Fynboh	Supervisor Pay	150.87
2. Kirby Hufford	Supervisor Pay	57.14
3. Don Huntley	Supervisor Pay	65.76
4. Jim Krosch	Supervisor Pay	66.91
5. Dave Lonergan	Supervisor Pay	66.48
6. Valnes Rentals	November Rent	836.33
7. Adam Erickson	Mileage	63.25
8. Judy Johnston	Office Supplies	11.76
9. Morning Sky Greenery	Rain garden plants	45.42
10. UMM Duplicating	Fall Newsletter printing	1045.24
11. Otter Tail Power	Electric bill	21.44
12. HPS Rental	Conservation Day Portapots	171.80
13. Peterson Company	2014 Audit	2200.00
14. Stevens County Highway	Equipment rent & fuel	875.68
15. Willie's	Conservation Day	429.30
16. Morris Cooperative	Chemical & fuel	239.57
17. Morris Sun Tribune	Advertising	150.00
18. Town & Country	Supplies	17.53
19. Agassiz Seed	Seed inventory	8621.74
20. Farnam's Auto Parts	Parts	109.78
21. Randee Hokanson	SWELL Coordinator Salary (half)	2500.00
22. MACDE	Membership dues	120.00
23. HD Images	Advertising	180.00
24. Federated Telephone	Internet	69.95
25. Amundson Peterson	Lease repairs	527.49
26. Custom Fabrication	Repair	86.29
27. Bremer Card Services		1420.13
a. Camera		221.73
b. BWSR Academy hotel/meals		1160.41
c. Pomme de Terre web domain (reimbursed)		37.99

IV. Old Business

- A. Board and staff finalized plans for the MASWCD Annual Convention.

V. New Business

- A. Solemsaas will bring more information to the December meeting regarding the cost of hiring a consultant to complete the water plan revision.

B. Cost Share

1. Fynboh moved to approve the allocation of \$6000 to contract 75-28-14-CWF for an alternative tile project involving 16 intakes, to be completed this fall. Second by Lonergan. Passed unanimously.
2. Hufford move to approve the following amendments to cost share projects. Second by Fynboh. Passed unanimously.
 - a. \$112.30 of federal 319 funding to 75-2-14-319 to provide the maximum 75% cost share.
 - b. \$538.89 of 2014 CWF funding to 75-20-14-CWF to provide the maximum 75% cost share.
3. Huntley moved to approve the following payments to cost share contracts. Second by Hufford. Passed unanimously.
 - a. \$1560.89 to 75-20-14-CWF for 75% cost share for Mogard rain garden
 - b. \$1032.45 to 75-22-14-CWF for 75% cost share of Marquart rain garden
 - c. \$3128.40 to 75-1-14-319 for 75% cost share of Ringgenberg rain garden
 - d. \$795.63 to 75-2-14-319 for 75% cost share of Johnston rain garden
 - e. \$1736.33 to 75-10-14-319 for 75% cost share of Mumm rain garden
 - f. \$12571.80 to 75-19-14-CWF for 75% cost share
 - g. \$6606.86 to 75-16-14-CWF for 75% cost share

- C. Cory Walker summarized his written NRCS Report.

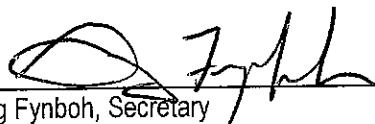
D. Additions to written staff reports

1. Solemsaas updated the board on the current wetland bank application.
2. Rice reported on the project constructions he's overseeing this fall, and on developments in buffer legislation.
3. Lembcke reporting that seeding for the year is finished. He's working on some repairs to the drills this winter.
4. Johnston reported that she's working on putting together items for the MASWCD auction coming up.
5. Staebler reported that she participated in several good sessions at this year's BWSR Academy.

E. No Supervisor Reports

The meeting was adjourned at 11:05 a.m. The December meeting will be held December 15 at 9:30 a.m.

Respectfully submitted,



Greg Fynboh, Secretary

Date