

**Stevens Soil & Water Conservation District
Regular Meeting Minutes
Tuesday, November 14, 2017
Meeting location: Stevens County Courthouse, Board Room**

I. Chair Lonergan called the regular meeting to order at 9:35 a.m. Board members present: Feuchtenberger, Goodnough, Krosch (left meeting at 10:30), Lonergan. Staff present: Erickson, Johnston, Solemsaas (joined meeting in progress), Staebler, Wiechmann. Others present: Jeanne Ennen, Stevens County Commissioner (joined meeting in progress).

II. Supervisor Krosch moved to approve the agenda as amended. Second by Supervisor Feuchtenberger. Passed unanimously.

III. Krosch moved to approve the minutes from the October 2017 regular meeting, as corrected. Second by Supervisor Feuchtenberger. Passed unanimously.

IV. Financial Matters

A. Supervisor Feuchtenberger moved to approve this month's Treasurer's Report. Second by Goodnough. Passed unanimously.

B. Krosch moved to approved payment of the following bills. Second by Goodnough. Passed unanimously.

1.	Dennis Feuchtenberger	Supervisor Pay	69.26
2.	Troy Goodnough	Supervisor Pay	69.26
3.	Jim Krosch	Supervisor Pay	79.96
4.	Dave Lonergan	Supervisor Pay	79.79
5.	Valnes Rentals	November Building Rent	836.33
6.	Kasey Wiechmann	Training expenses	123.34
7.	John Lembcke	Training expenses	123.25
8.	Iceberg Web Design	Web hosting & email	39.99
9.	Town & Country	Supplies	183.05
10.	Munsterman Accounting	Quarterly Reports	75.00
11.	Stevens County Highway	Gas	420.01
12.	Federated Telephone	Internet	109.95
13.	MN Dept of Ag	Annual tree stock dealer's license	225.00
14.	Agssiz Seed	Seed for planting/resale	14576.26
15.	Morris Cooperative	Gas, repairs	96.75
16.	Otter Tail Power	Electric	19.95
17.	Forum Communications	Advertising	120.00
18.	Bremer Card Services		272.90
	a.	AIS Expenses	34.10
	b.	Office Supplies	126.09
	c.	Postage	9.66
	d.	TSA Expenses	103.05
19.	Mobiz Computers	Monitor switches	169.98
20.	Randee Hokanson	SWELL Coordinator allocation	2500.00

V. Old Business

A. SWCD policy revisions tabled at the last meeting will be discussed in December.


VI. New Business

A. District Administrator Solemsaas requested a payout of vacation hours he will have accrued over the 204 maximum that can be carried over at the end of the year. Goodnough moved to liquidate and pay Solemsaas all vacation hours accrued over 240. Motion died for lack of a second. Feuchtenberger moved to liquidate and pay Solemsaas for 66 vacation hours accrued. Second by Lonergan. Passed unanimously. The personnel committee will meet to discuss the accrual and use of vacation time going forward.

- B. Krosch moved to waive previously set rates (\$45 minimum and \$25 per additional hour) for flagging services on sites requiring work related to the MN Buffer Law. Second by Feuchtenberger. Passed unanimously. No fees will be charged on Buffer Law practices and flagging will be completed using buffer law grant funding.
- C. Krosch moved to approve the contract with Peterson Company LTD for the completion of our 2018 Financial Statements. Second by Feuchtenberger. Passed unanimously.
- D. Goodnough moved to approve the 2018 budget as presented. Second by Feuchtenberger. Passed unanimously.
- E. Krosch moved to approve a resolution to enter into a Joint Powers Agreement with the WC TSA2. Second by Goodnough. Passed unanimously. Krosch moved to approve the Joint Powers Agreement with the WC TSA2. Second by Goodnough. Passed unanimously.
- F. Staebler read a written report from NRCS District Conservationist Cory Walker.
- G. Additions to written staff reports:
 - 1. Solemsaas invited board members to the Fire Department's annual appreciation dinner Monday November 17 at the Met Lounge.
 - 2. Wiechmann reported that she will have an AIS Prevention Plan ready for the board to approve in December. This will then be brought to the county.
 - 3. Lembcke reported that he's been dealing with some issues getting his federal computer up and running. It's been too wet to get much seeding done so far, but if the weather holds, we should be able to complete some more this fall.
 - 4. Johnston has been working on getting donations for the MASWCD auction. Anyone willing to help during the auction should let her know. The FSA is handling the arrangements for the Christmas party this year and she will let everyone know when we get information about it.
 - 5. Staebler has volunteered to help our area organize the administrative training held next year.
 - 6. Erickson has still been primarily working on buffers and CRP contracts. He and John also moved equipment to the fairgrounds for winter storage. The seasonal technician that was hired has been working on flagging sites that will be seeded next year. Compliance waivers were completed on 190 parcels that require some type of action to be compliant with the buffer law.
- H. No Supervisor Reports
- I. Commissioner Ennen spoke about recent activity and news reports in Stevens County related to the Buffer Law.

Meeting was adjourned at 11:30 a.m.

Respectfully submitted,



Jim Krosch, Secretary

12-12-17
Date