

Stevens Soil & Water Conservation District
REGULAR MEETING MINUTES
Wednesday, July 22, 2015

- I. Chair Krosch called the meeting to order at 9:35 a.m. Board members present: Fynboh, Krosch, Lonergan. Staff present: Johnston, MCC Intern Dylan Klein, Lembcke, Rice, Solemsaas, Staebler. Others present: Cory Walker, Grant Pearson (left meeting 10:30), Jared House (11:15).
- II. The Agenda was unanimously approved as amended after a motion by Supervisor Lonergan and second by Supervisor Fynboh.
- III. Fynboh moved to approve the minutes from the June regular meeting. Second by Lonergan. Passed unanimously.

IV. Financial Matters

- A. Lonergan moved to approve the Treasurer's Report. Second by Fynboh. Passed unanimously.
- B. Lonergan moved to approve payment of the following bills. Second by Fynboh. Passed unanimously.

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|----------------------------------|---------------------------------|---------|
| 1. Valnes Rentals | July Rent | 836.33 |
| 2. Supervisor Pay | | |
| 3. Randee Hokanson | SWELL Coordinator, half payment | 2500.00 |
| 4. Judy Johnston | Expenses | 146.23 |
| 5. Andy Rice | Tree stakes | 370.44 |
| 6. Federated Telephone | Internet connection, 2 months | 139.90 |
| 7. American | T-shirts, envelopes | 475.11 |
| 8. HD Images | Advertising | 220.00 |
| 9. Otter Tail Power | Electric bill | 100.60 |
| 10. Morris Grain | Seed Oats | 97.50 |
| 11. Arndt's Tire Service | Tire Repair | 158.82 |
| 12. Willie's Super Valu | Trees | 3.99 |
| 13. Custom Fabrication | Post Pounders | 38.89 |
| 14. Stevens County Highway | Gas & Diesel | 1671.83 |
| 15. Morris Cooperative | Tires, Gas & diesel | 1167.49 |
| 16. NAPA/Farnam's | Parts | 59.79 |
| 17. Agassiz Seed | Seed inventory | 1231.85 |
| 18. Town & Country | Supplies | 163.11 |
| 19. Plantra | Tree Tubes | 3515.40 |
| 20. Wolcyn Nursery | Tree Stock | 628.50 |
| 21. Bremer Card Services | | 1668.44 |
| a. Cameras | 688.95 | |
| b. Photos, awards | 27.12 | |
| c. Office Supplies & Maintenance | 952.37 | |

IV. Old Business

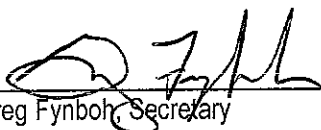
- A. Lonergan moved to re-approve contract 75-18-13-CWF for \$10373.55, upon notification that the previous contract approval was invalid because funding was not available as of the prior board meeting. Second by Fynboh and all members voting aye, the motion passed.

V. New Business

- A. Fynboh moved to approve the allocation of \$3028 for contract 75-24-14-CWF for a WASCOB project to be completed in conjunction with EQIP. Second by Lonergan. Passed unanimously.
- B. Lonergan moved to approve entering into the Farm Bill Assistance Grant Agreement with BWSR for \$45000 in funding requiring \$5000 in local match for one FTE employee when it becomes available. Second by Fynboh, passed unanimously. Solemsaas has authority to sign the agreement when received.
- C. The board discussed attending the SWCD Governance workshop September 16-17.
- D. Fynboh moved to approve entering into a contract with the Minnesota DNR for Observation Well monitoring during fiscal year 2016. Second by Lonergan. Passed unanimously.
- E. Fynboh moved to approve CLWP cost share of \$300 for a well sealing. Second by Lonergan. Passed unanimously.
- F. Lonergan moved to approve the final financial reports detailing the expenditure of all funding remaining in the 2014 WCA and CLWP portions of the NRBG grant. Second by Fynboh, passed unanimously.
- G. Fynboh moved to nominate Lampert Farms as the 2015 Conservation Cooperator of the Year. Second by Lonergan. Passed unanimously.
- H. Cory Walker summarized his written NRCS Report. He noted that Britta Haseman has been hired as the soil conservation technician although no start date has been chosen yet. He also conducted a short meeting of the Local Work Group, asking the board member for input on several questions related to programs and funding opportunities. There will be additional acres available through continuous CRP and a new general signup beginning in December.
- I. Additions to written staff reports
 - 1. Johnston reported that the district received funding from MASWCD to help cover the cost of state envirothon coordinator time. She went on both canoe trips that were offered through the PDTRA. They purchased a microscope for use in water quality and other educational programming.
 - 2. Rice reported that he is working on contract agreements for conservation plans. He was out in the field with Ross from the WCTSA2 to go over some upcoming projects and do some surveying.
 - 3. Lonergan has been working on rain gardens and there are some lakeshore projects that also need to be completed.
 - 4. Solemsaas spoke about the AIS implementation plan that will be due by the end of the year. He also spoke about additional funding being made available to all SWCDs through the CWF. The board discussed ways to best use this funding.
 - 5. Staebler had no written report. She has been working on updating program logs for staff time, helping in the field when needed, and worked on wrapping up the Area 2 meeting. She's also started getting ready for the financial statement audits for the SWCD and PDTRA that are coming up in August.
- J. Supervisors can attend the ARS field day coming up. They also asked Jared House for an update on activity in the Pomme de Terre River Association. The 2016 Clean Water Fund RFP is open until the end of August. He also described the water quality information that will be on display at the county fair.

The meeting was adjourned at 12:00 p.m.

Respectfully submitted,



 Greg Fynboh, Secretary

8/11/15

 Date