

Stevens Soil & Water Conservation District
REGULAR MEETING MINUTES
Tuesday, February 10, 2015

- I. Jim Krosch called the meeting to order at 9:30 a.m. Board members present: Fynboh, Hufford, Huntley, Krosch, Lonergan. Staff present: Johnston, Rice, Solemsaas, Staebler. Others present: Cory Walker, NRCS; Jeanne Ennen, Stevens County Commissioner.
- II. The Agenda was unanimously approved as amended after a motion by Supervisor Lonergan and second by Supervisor Hufford.
- III. Supervisor Fynboh moved to approve the minutes from the January 13 regular meeting. Second by Hufford. Passed unanimously. Hufford moved to approve the minutes from the February 3 special meeting. Second by Supervisor Huntley. Passed unanimously.

IV. Financial Matters

- A. Hufford moved to approve the Treasurer's Report. Second by Lonergan. Passed unanimously. Lonergan moved to approve the corrected 12-31-14 Treasurer's Report. Second by Huntley. Passed unanimously.
- B. Lonergan moved to approve payment of the following bills. Second by Fynboh. Passed unanimously.

1. Valnes Rentals	February Rent	836.33
2. Greg Fynboh	Supervisor Pay	166.23
3. Kirby Hufford	Supervisor Pay	114.27
4. Don Huntley	Supervisor Pay	131.52
5. Dave Lonergan	Supervisor Pay	518.64
6. Judy Johnston	Employee expenses	28.41
7. John Lembcke	Employee expenses	10.00
8. Andy Rice	Employee expenses	150.75
9. Morris Sun Tribune	Legal meeting notices	44.28
10. MN PIE	Pesticide applicator training	330.00
11. Federated Telephone	Internet connection	69.95
12. Morris Area Chamber	Annual membership	103.00
13. Area 2 Envirothon	2015 allocations	500.00
14. Otter Tail Power	Electric Bill	20.79
15. Stevens County Highway	Gas	195.67
16. Bremer Card Services	Staff trainings, supplies	1292.66
17. Munsterman Accounting	Year-end tax filings & W-2s	375.00
18. American	Logo shirts	477.95
19. Chokio Review	Annual subscription	25.00

IV. Old Business

- A. Chair Krosch summarized activity from the February 3 special meeting. The board adopted the new Stevens County pay scale, and set grades, steps, and salary amounts for current staff for 2015. They increased the health insurance stipend for full time employees and granted partial health benefit to permanent part time employees. There was an error computing one employee's PAQ and point rating and that may be revised after a final determination from the company that developed the county scale. Rice asked for clarification on how the scale was adopted and implemented. The board agreed to discuss this with individual staff after the regular meeting and may revisit the scale after that.

V. New Business

- A. Huntley moved to table approval of the 2015 Charges for Services until next meeting. Second by Hufford. Passed unanimously.
- B. Hufford moved to approve a payment of \$7994 to Contract 75-14-13-CWF. Second by Fynboh. Passed unanimously.
- C. Cory Walker presented a written NRCS Report. He also gave a program update and announced that the SWCD's past conservation intern has now been hired by the NRCS as the Pope and Stevens NRCS Administrative Assistant.
- D. Jared House gave a written and verbal Pomme de Terre River Association update. The Soil Erosion and Drainage Law Compliance grant was discussed. Lonergan moved to support the Pomme de Terre River Association's application for a Soil Erosion and Drainage Law Compliance grant and to encourage a partnership between the Stevens SWCD and Stevens County that will promote voluntary compliance with the law. Second by Huntley. Passed unanimously.
- E. Additions to written staff reports:
 - 1. Rice answered questions for the board on the new RIM signup.
 - 2. Solemsaas noted that a brochure and promotional information were designed by the conservation intern through the aquatic invasives grant program.
 - 3. Johnston reminded the board to submit a bio for the annual review.

The board closed the meeting to conduct individual meetings with staff members present.

The meeting was adjourned at 2:50 p.m.

There will be a special meeting at 1 p.m. February 17 to discuss further implementation of the district wage scale.

Respectfully submitted,



Greg Fynboh, Secretary

Date