

*Stevens Soil & Water Conservation District*  
**REGULAR MEETING MINUTES**  
*Monday, December 21, 2015*

- I. Chair Krosch called the meeting to order at 9:30 a.m. Board members present: Fynboh, Huntley, Krosch, Lonergan. Staff present: Erickson, Johnston, Lembcke, Rice, Solemsaas, Staebler. Others present: Cory Walker.
- II. The Agenda was unanimously approved as amended after a motion by Supervisor Huntley. Second by Supervisor Lonergan. Passed unanimously.
- III. Supervisor Fynboh moved to approve the minutes from the November regular meeting. Second by Huntley. Passed unanimously.

IV. Financial Matters

- A. Lonergan moved to approve the Treasurer's Report. Second by Fynboh. Passed unanimously.
- B. Lonergan moved to approve payment of the following bills. Second by Fynboh. Passed unanimously.

1. Greg Fynboh	Supervisor Pay	481.06
2. Don Huntley	Supervisor Pay	65.76
3. Jim Krosch	Supervisor Pay	383.36
4. Dave Lonergan	Supervisor Pay	484.86
5. Valnes Rentals	December Rent	836.33
6. Kandiyohi SWCD	Convention Meal	32.00
7. Stevens County Highway	Gas & equipment rent	712.20
8. Chokio Review	Advertising	75.60
9. Otter Tail Power	Electric bill	20.45
10. Morning Sky Greenery	Plant stock	3685.85
11. Morris Cooperative		275.76
12. Town & Country	Supplies	1.27
13. Agassiz Seed	Seed inventory	397.96
14. Amundson Peterson	Parts	80.48
15. Federated Telephone	Internet connection	69.95
16. Bremer Card Services	Office supplies	719.29
17. Matt Solemsaas	convention expenses	190.90
18. Andy Rice	convention expenses	13.89
19. Adam Erickson	convention expenses	13.89
20. MDA	pesticide applicator licenses	150.00
21. MDA	tree sale license	175.00

IV. Old Business

- A. Supervisor Huntley moved to approve the hiring of a consultant to re-write the county local water plan. Second by Lonergan. Passed unanimously.

V. New Business

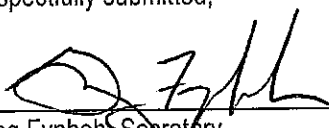
A. Cost Share

- 1. Allocations - none
- 2. Supervisor Lonergan moved to approve the following state cost share amendments. Second by Fynboh, passed unanimously.
  - a. \$919.37 of federal 319 funding to 75-8-14-319 to provide 75% cost share on total project
  - b. \$296.27 of 2014 CWF funding to 75-16-13-CWF to provide 75% cost share on total project
  - c. \$2148 in FY 2014 funding to contract 75-17-13-CWF for a shoreline restoration project

3. Supervisor Lonergan moved to approve the following contract payments. Second by Fynboh.  
Passed unanimously.
  - a. 2013 CWF
    - 1 \$897 to 75-16-13-CWF in combination with \$389.27 Federal 319 funding for Kubik rain garden
    - 2 \$17412 to contract 75-17-13-CWF in conjunction with \$2148 FY2014 funding
    - 3 \$10290.75 to contract 75-18-13-CWF for a shoreline restoration
    - 4 \$2228.75 to contract 75-15-13-CWF for a WASCOB
  - b. 2014 CWF
    - 1 \$782.87 to 75-21-14-CWF for 75% cost share of McCannon rain garden
    - 2 \$842.31 to 75-23-14-CWF for 75% cost share of Dudding rain garden
    - 3 \$2148 to contract 75-17-13-CWF in conjunction with \$17412 FY2013 funds for a shoreline restoration
    - 4 \$6586.10 to contract 75-24-14-CWF for a WASCOB
    - 5 \$3439.49 to contract 75-26-14-CWF for alternative tile project
    - 6 \$28172.63 to contract 75-27-14-CWF for a series of WASCOBs
    - 7 \$4551.82 to contract 75-28-14-CWF for an alternative tile project
  - c. 2014 Federal 319
    - 1 \$1012.50 to 75-6-14-319 for 75% cost share of a rain garden Hamling
    - 2 \$1045.50 to 75-7-14-319 for 75% cost share of a rain garden Buendgen
    - 3 \$3828.37 to 75-8-14-319 for 75% cost share of Asmus rain gardens
    - 4 \$389.27 to 75-16-13-CWF in combination with \$897 2013 CWF for Kubik rain garden
- B. Cory Walker gave a verbal NRCS Report. There will be a full time Ultima personnel coming to the office. He gave construction updates on projects happening this fall.
- C. Additions to written staff reports
  1. Solemsaas updated the board on recent WCA activity including some minor violations, the wetland banking applications that are underway, and the determinations being completed through a contract with the MASWCD/NRCS. He reported that the county passed another resolution designating the SWCD as the administrator of AIS funding received by the state. He also talked about a leasing MOU with the NRCS.
  2. Rice reported CRP & EQIP projects they are finishing up. He'll have paperwork ready to pay out cost share on several projects at the next meeting.
  3. Lembcke reported that he should have federal computer access in the near future.
  4. Johnston reported that she and Lembcke attended the open house for Lawn & Driveway Service. She attended a session at the convention about social media. The annual report will be coming up soon. She is looking at options for having the report printed and distributed.
  5. Staebler reported that the updates to the web site are almost complete. We will be able to link to a facebook page or other social media platforms if we would like to start that.
- D. Supervisors gave a wrap up of MASWCD convention activity.
- E. Huntley moved to approve the 2016 Capacity Services grant agreement with BWSR. Second by Fynboh.  
passed unanimously.

The meeting was adjourned at 11:40 a.m.

Respectfully submitted,

  
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 Greg Fynboh, Secretary

\_\_\_\_\_ 1/12/16  
 Date