

Stevens Soil & Water Conservation District
REGULAR MEETING MINUTES
Tuesday, April 14, 2015

- I. Chair Krosch called the meeting to order at 9:30 a.m. Board members present: Fynboh, Hufford, Huntley, Krosch, Lonergan. Staff present: Johnston, Lembcke, Rice, Solemsaas, Staebler.
- II. The Agenda was unanimously approved as presented after a motion by Supervisor Huntley and second by Supervisor Hufford.
- III. Supervisor Lonergan moved to approve the minutes from the March 10 regular meeting. Second by Supervisor Fynboh. Passed unanimously.

IV. Financial Matters

- A. Hufford moved to approve the Treasurer's Report. Second by Huntley. Passed unanimously.
- B. The board reviewed the 1st quarter budget vs. actual summary.
- C. Huntley moved to approve payment of the following bills. Second by Fynboh. Passed unanimously.

1. Valnes Rentals	April Rent	836.33
2. Greg Fynboh	Supervisor Pay	292.99
3. Kirby Hufford	Supervisor Pay	57.14
4. Don Huntley	Supervisor Pay	65.76
5. Jim Krosch	Supervisor Pay	55.14
6. Dave Lonergan	Supervisor Pay	328.83
7. Stevens County Fair	Storage rental	600.00
8. Audubon Center of the North Woods	Northland Niche program	1063.85
9. Judy Johnston	Mileage to Envirothon meeting	51.75
10. Andy Rice	Meal & lodging for Shade Tree Short Course	330.50
11. John Lembcke	Meal & lodging for Shade Tree Short Course	332.75
12. Otter Tail Power	Electric bill	37.99
13. West Central Area 2	2015 Dues	350.00
14. American	Shirt order	76.45
15. NAPA/Farnam's Auto Parts	Shop supplies	9.61
16. Morris Cooperative	Tire repair	7.50
17. Iceberg Web Design	Email hosting, 1 year	120.00
18. Town & Country Supply	Shop supplies	13.99
19. Morris Lumber & Millwork	Lumber for shop	7.34
20. USDA FSA	Annual Copier Use agreement	300.00
21. Prairie Ecology Bus	Whale and Wolves programs	1100.00
22. Federated Telephone	Internet Connection	69.95
23. Bremer Card Services	Employee expenses, postage, promo	80.41
24. Stevens County Highway	Gas	67.86
25. Pomme de Terre River Association	Grant funding received, 1 st half county alloc	235752.00

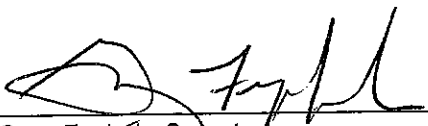
IV. No Old Business

V. New Business

- A. Fynboh moved to approve the application for a Farm Bill partnership grant, funding one FTE position with a required 10% local match. Second by Huntley. Passed unanimously.
- B. Loneragan moved to approve the updated Employment Policy Handbook. Second by Huntley. Passed unanimously.
- C. Hufford moved to approve a 2014 Clean Water Fund grant contract #75-15-13-CWF for \$2228.75 for a WASCOB. Fynboh seconded and all members voting aye, the motion passed.
- D. Huntley moved to approve the Wetland Notice of Decision for a Wetland Bank application involving a 64-acre parcel that is currently in CRP. If approved by the state, this will be the first wetland bank established in Stevens County.
- E. A written NRCS Report was distributed. Cory Walker, Stevens County DC, is on vacation.
- F. Additions to written staff reports:
 - 1. Rice talked to the board about recent CRP rate changes in Stevens and surrounding counties.
 - 2. Solemsaas will be going to the county-wide township meeting this afternoon to speak to township officials regarding weed control.
 - 3. Staebler reported that she is starting to work on an updated web site. It has been several years since the site was last updated in terms of format. Loneragan moved to approve the expenditure of office maintenance and water plan funding designated for promotion on a professionally redesigned web site. Second by Huntley. Passed unanimously.
 - 4. Johnston reported that the staff has recently attended a few promotional expos and events to promote conservation in the community. The area poster and essay contest will be held at the Area 2 meeting on June 10.
- G. Lonergan reported that he has been attending meetings to develop the new county comprehensive plan.

The meeting was adjourned at 11:00 a.m.

Respectfully submitted,



Greg Fynboh, Secretary

5-12-15

Date