

Stevens Soil & Water Conservation District

MINUTES

Tuesday, September 9, 2014

I. Chair Hufford called the regular meeting to order at 9:30 a.m. Board members present: Hufford, Huntley, Krosch, Libbon, Lonergan. Staff present: Johnston, Lembcke, Rice, Solemsaas, Staebler. Others present: Cory Walker, NRCS; Jared House, Pomme de Terre River Association; Jeanne Ennen, county commissioner.

II. The Agenda was unanimously approved after a motion by Supervisor Libbon and second by Supervisor Huntley.

III. Supervisor Lonergan moved to approve the Minutes from the last regular meeting. Second by Libbon. Passed unanimously.

IV. Financial Matters

A. Supervisor Krosch moved to accept the Treasurer's Report. Second by Huntley. Passed unanimously.

B. Huntley moved to approve payment of the following bills. Second by Krosch. Passed unanimously.

1. Kirby Hufford	Supervisor Pay	57.09
2. Don Huntley	Supervisor Pay	65.49
3. Jim Krosch	Supervisor Pay	66.61
4. George Libbon	Supervisor Pay	77.81
5. Dave Lonergan	Supervisor Pay	208.06
6. Valnes Rentals	September rent	836.33
7. Judy Johnston	Misc mileage & mtg expenses	172.36
8. Stevens County Highway	Equipment rent, gas & diesel	654.87
9. Jim Riley & Sons	Rock for rain garden	250.00
10. Bremer Card Services		1465.32
a. Employee expenses	269.01	
b. Rain garden supplies	829.32	
c. Office supplies	366.99	
11. Morris Sun Tribune	Advertising	35.00
12. Pope SWCD	Tree invoices	6797.10
13. Farnam's Auto Parts		61.97
14. Shopko	Office supplies	49.13
15. Iceberg Web Hosting	Web site update	37.50
16. Morris Cooperative		212.31
17. Lembcke's Garage	Trimmer & oil	210.55
18. Ace Hardware	Tiller rental, parts	114.95
19. Hancock Record	Annual Subscription	32.00
20. Morris Lumber & Millwork	Shop supplies, catch basin	49.29
21. Federated Telephone	Troubleshooting, monthly internet fee	389.53
22. Willie's Super Valu	Meeting expenses	7.58
23. Town & Country	Supplies	49.28

V. No Old Business

VI. New Business

A. Lonergan moved to approve an application for a wetland banking project in the county. Second by Libbon. Passed unanimously. The application will now need approval from the state.

- B. Huntley moved to approve the updated Technical Approval Authority for Andy Rice, at the levels recommended by the USDA-NRCS Area Office. Second by Krosch. Passed unanimously.
- C. Krosch moved to approve the following State Cost Share payments
 - 1. \$5556 to contract 4/13 for 72% cost share on a shelterbelt
 - 2. \$1302 (\$861 FY2012, \$441 FY2013) to contract 1/12 for 66% cost share on a shelterbelt
 - 3. \$1366 to contract 5/13 for 65% cost share on a shelterbelt. Slippage of \$89 to be returned to BWSR with associated T&A.
- D. Libbon moved to approve the hiring of a temporary intern to work on Mustinka Clean Water project promotion through the end of 2014, at a pay rate of \$10/hour with a flexible schedule less than full time and no benefits. Second by Huntley, passed unanimously.
- E. Jared House gave an update on recent activities of the Pomme de Terre River Association. He talked to the board about grant progress and project funding encumbered. He also asked the board for help promoting the septic system improvement loan program, which is part of the 2013 Clean Water Partnership Grant.
- F. Additions to written staff reports
 - 1. Rice and Walker discussed CRP and Prairie Pothole programs with the board.
 - 2. Lembcke reported the he helped with the Pope & Stevens County Water Fest recently.
 - 3. Johnston reported that she completed the interview with Andy & Jim Aanerud families, our 2014 Outstanding Conservationists. The 2015 State Envirothon will be held in the Duluth area, and she's starting to seek sponsors.
 - 4. Staebler reported that she's finishing sending the BWSR grant verification files.
- G. NRCS Report – Cory Walker, DC, summarized recent EQIP and CSP applications and updated the board on NRCS activity lately. His office underwent a 3-day performance appraisal and he was commended for his work, and his combined efforts with the SWCD and FSA as partners. He is working on changes being made to the WRP program with Matt Rose and Andy. There is a position opening for a conservation technician that is posted now and will hopefully be filled by October.
- H. No Supervisor Reports

The meeting was adjourned at 10:45 a.m.

Respectfully submitted,



George Libbon, Secretary

10-27-14

Date