

Stevens Soil & Water Conservation District

MINUTES

Tuesday, July 8, 2014

- I. Chair Hufford called a closed meeting of the personnel committee to order at 8:30 a.m. Board members present: Hufford, Krosch, Libbon, Lonergan. The regular meeting was called to order at 10:25 a.m. Board members present: Hufford, Krosch, Libbon, Lonergan. Staff present: Johnston, Lembckē, Rice, Solemsaas, Staebler. NRCS present: Cory Walker. Others present: Jeanne Ennen, county commissioner; Taylor Hufford, MCC Intern.
- II. The Agenda was unanimously approved as amended.
- III. Supervisor Lonergan moved to approve the Minutes from the last regular meeting and the June 30 special meeting. Second by Supervisor Libbon. Passed unanimously.
- IV. Financial Matters
- A. Libbon moved to accept the Treasurer's Report. Second by Lonergan. Passed unanimously.
- B. Supervisor Krosch moved to approve payment of the following bills. Second by Lonergan. Passed unanimously.
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|----------------------------|---------------------------------------|---------|
| 1. Kirby Hufford | Supervisor Pay | 114.18 |
| 2. Jim Krosch | Supervisor Pay | 144.42 |
| 3. George Libbon | Supervisor Pay | 169.47 |
| 4. Dave Lonergan | Supervisor Pay | 212.66 |
| 5. Valnes Rentals | July rent | 836.33 |
| 6. Andy Rice | Tree tube expense, CDL expense | 411.11 |
| 7. Bakko Brothers | Drill parts | 183.99 |
| 8. Shopko | Board expense | 106.86 |
| 9. Ranger Randee | SWELL coordinator salary | 2500.00 |
| 10. Town & Country | Field supplies | 120.56 |
| 11. Matheson | Oxygen | 29.33 |
| 12. McGinnis Appliance | Tree cooler service | 121.80 |
| 13. Fastenal | Tractor bolts | 29.54 |
| 14. Federated Telephone | Internet service | 69.95 |
| 15. Schumachers | Tree stock | 57.92 |
| 16. John Deer Financial | Fabric machine shoes | 85.03 |
| 17. Stevens County Fair | Booth rental | 120.00 |
| 18. Agassiz Seed | Seed inventory | 5944.29 |
| 19. Morris Cooperative | Diesel, tire repair, Cornerstone chem | 248.29 |
| 20. NAPA | Parts | 13.35 |
| 21. Stevens County Highway | Gas | 1088.62 |
| 22. Xylem Designs | Rain garden designs | 1940.92 |
- V. Old Business
- A. Krosch moved to approve the amended observation well contract with the MN DNR. Second by Lonergan and all members voting aye, the motion passed. The contract was amended to revise the per reading reimbursement rate to \$30 per well (previously \$15 per reading).
- VI. New Business
- A. Krosch moved to approve the following Clean Water Fund contracts for rain gardens. Second by Libbon and all members voting aye, the motion passed.

1. \$1690 to contract 75-6-14-CWF for one garden
 2. \$832 to contract 75-7-14-CWF for one garden
 3. \$2958 to contract 75-5-14-CWF for two gardens
 4. \$1293 to contract 75-1-14-CWF for three rain gardens
 5. \$3075 to contract 75-12-14-CWF for three rain gardens
 6. \$3174 to contract 75-9-14-CWF for two rain gardens
 7. \$2325 to contract 75-10-14-CWF for two rain gardens
 8. \$1399 to contract 75-3-14-CWF for one rain garden
 9. \$735 to contract 75-13-14-CWF for one rain garden
 10. \$6541 to contract 75-11-14-CWF for one rain garden
 11. \$4857 to contract 75-2-14-CWF for one rain garden
- B. Krosch moved to approve cost share of 50% (\$220 and 167.50) for two well sealing contracts with Richard Walker (Framnas Section 35). Second by Lonergan. Passed unanimously.
- C. Staff reviews were completed prior to the regular meeting. Krosch moved to give raises of 3% to all staff members, effective beginning with the current pay period. Second by Lonergan. Passed unanimously. The county is also in the middle of the process of re-assessing the pay scales, and when this process is complete, the board will re-assess pay rates and scales along with the rest of the county.
- D. Additions to written staff reports
1. Solemsaas reported that most spring seedings will be put off until fall because of the weather. There will probably be a WCA review completed on FY2012.
 2. Rice reported that CRP sign-ups are slow. He is also working on getting RIM wetland paperwork ready for the construction season.
 3. Lembcke reported that the seeding deadline has been extended but many sites are still too wet. They are also working on rain garden planning and mowing and spraying of CRPs.
 4. Johnston reported that she and Matt were working on getting new promotional signs made for Clean Water and SWCD projects. We will need to nominate a conservation farmer at the next meeting.
 5. Staebler noted upcoming meetings on her schedule.
- E. NRCS Report – Cory Walker, DC
1. Cory summarized the recent EQIP approvals.
- F. No Supervisor Reports

The meeting was adjourned at 11:10 a.m.

Respectfully submitted,



Jim Krosch, Acting Secretary

Don Huntley, Secretary



Date