Stevens Soil & Water Conservation District
MINUTES
Tuesday, February 11, 2014

I. Chair Hufford called the regular meeting to order at 9:30 a.m. Board members present: Hufford, Krosch, Libbon, Lonergan. Staff present: Rice, Solemsaas, Staebler. NRCS present: Cory Walker. Others present: Jeanne Ennen.

II. **Supervisor Lonergan moved to approve the Agenda.** Second by Supervisor Libbon. Passed unanimously.

III. **Lonergan moved to approve the Minutes from the last regular meeting.** Second by Libbon. Passed unanimously.

IV. Financial Matters

A. **Supervisor Krosch moved to accept the Treasurer’s Report.** Second by Lonergan. Passed unanimously.

B. **Lonergan moved to approve payment of the following bills.** Second by Krosch. Passed unanimously.

- 1. Kirby Hufford Supervisor Pay 57.09
- 2. Jim Krosch Supervisor Pay 55.41
- 3. George Libbon Supervisor Pay 77.81
- 4. Dave Lonergan Supervisor Pay 122.34
- 5. Valnes Rentals February Rent 836.33
- 6. John Lembcke Employee expenses 13.00
- 7. Andy Rice Employee expenses 20.49
- 8. Federated Telephone High Speed internet 49.95
- 9. Chokio Review Subscription 25.00
- 10. Willie’s Super Valu Meeting expenses 31.53
- 11. Amundson Peterson Tax on tractor rent 92.81
- 12. Morris Area Chamber 2014 membership 103.00
- 13. MACAI Ag Inspector Dues 75.00
- 14. Otter Tail Power Electric 18.98
- 15. Bremer Office Supplies 249.15
- 16. Peterson Company Financial Statement Preparation 800.00

V. No Old Business

VI. New Business

A. We are hosting the Area 2 meeting on March 6. It will be held at Old #1 Southside, beginning with 8:30 registration.

B. Legislative Briefing & Day at the Capitol will be held March 24-25. Jim, Dave and Matt will attend, with Kirby as an alternate.

C. **Krosch moved to approve the following BWSR Final Financial Reports/closeouts.** Second by Lonergan. Passed unanimously.

   1. 2011 State Cost Share ($14,350.25 spent, $473.75 returned to BWSR)
   2. 2013 Easement Services ($4,129)
   3. 2013 Conservation Delivery ($19,184)

D. Additions to written staff reports
1. Solemsaas introduced Jared House, the new Watershed Project Coordinator. He also discussed the One Watershed One Plan program, which has positive and negative implications. The Pomme de Terre Watershed is considering whether they would like to participate in this pilot program.

E. No Supervisor Reports

F. Krosch moved to approve the amendment of 2013 Clean Water Fund Contract #75-4-13-CWF to add $156 in cost share, allowing for the maximum 75% cost share available. Second by Lonergan. Passed unanimously.

G. Krosch moved to approve the pay equity report submitted to the State of Minnesota as required. Second by Libbon. Passed unanimously. This report summarizes job classes/duties, and pay for each district employee and is required every three years.

The meeting was adjourned at 10:30 a.m.

Respectfully submitted,

[Signature]

Don Huntley, Secretary

[Date]